



## Minutes of Medbourne Village Hall Committee AGM held on 20<sup>th</sup> May 2026

Present:

**Committee**

Lyn Easton – Chair

Neil Taylor – Treasurer

Chloe Shuttlewood – Secretary

Jenny Sandars – Bookings Clerk

**In attendance**

Gareth Posnett, Caretaker

			<b>Action</b>
<b>1</b>		<p><b>Apologies for Absence:</b> Fiona Smith; Ann Price; Tom Price.</p> <p>Tom Price sent a kind email ahead of the meeting, thanking the Committee for all the work that has taken place this year, making real progress.</p>	
<b>2</b>		<p><b>Minutes of the last AGM held on 20<sup>th</sup> May 2025</b> The Minutes of the AGM held on 20<sup>th</sup> May 2025 were approved by NT and seconded by JS.</p>	
<b>3</b>		<p><b>Chairman’s Report</b></p> <p style="text-align: center;">MEDBOURNE VILLAGE HALL Annual Report</p> <p>The following is a brief summary of committee changes and ongoing projects to date.</p> <p>Brian Godfrey stepped down as Chair (after six years of service) along with Meriel Godfrey as Caretaker. Lynda Easton was duly elected as Chair and the post of Caretaker filled. The Treasurer Carolyn Faswick retired in July (following 20 years of service) and Mr Neil Taylor was duly elected as Treasurer.</p>	

		<p>The Village Hall Committee have various projects in hand. These include:</p> <ol style="list-style-type: none"> <li>1. Acting upon the latest Fire Safety recommendations to become compliant.</li> <li>The VHC have introduced new signage, updated new fire safety documentation protocols and are awaiting servicing of the alarm system. A fireproof shutter for the kitchen area is awaiting order confirmation along with the erection of an arson-proof bin store.</li> <li>2. The inspection of the roof has been instigated and concerns raised about missing and slipped tiles along with re-flashing and repointing of the chimney.</li> <li>3. Secondary glazing of windows in small hall – awaiting installation.</li> <li>4. The floating ceiling in the main hall is dependent on the outcome of the roof inspection/repair.</li> <li>5. Upgrading the toilets – under discussion.</li> <li>6. Creation of a secure storage facility for the village archives is in progress.</li> </ol> <p>The VHC are working hard to raise the profile and promotion of this historic building.</p> <p><i>Lyn Easton Chair 28<sup>th</sup> April 2026</i></p>	
4		<p><b>Treasurer’s Report</b></p> <p>Included on this evening’s agenda are the accounts for 2025/26.</p> <p>Income has increased significantly, by 78% in the last financial year – £28,267 in 2025/26, compared to £16,151 in 2024/25, reflecting the higher use by the Playgroup and Scouts in particular. The Trust has lost income through the cessation of Saturday dance classes, but at the moment the South Leicestershire arrangements are continuing and being paid for, and Monday teas income is also significant and buoyant.</p> <p>The Trust has also increased expenditure in 2025/26 – £18,217, compared to £13,235 in 2024/25, 38%, with increases in electricity costs and a number of prospective project costs for architects’ fees and fire precaution costs.</p> <p>As part of a financial review, the Trust has increased its medium term funds by £13,930 at the Market Harborough Building Society to £25,040 and reduced its current account balances accordingly to increase the level of interest accrued. (The Trust’s current account pays no interest.)</p> <p>The Trust’s finances are currently buoyant and it makes a surplus on its operations. This provides a sound financial base for the</p>	

		<p>future capital improvements required to keep the Grade II listed building.</p> <p><i>Neil Taylor</i>  <i>Treasurer</i>  <i>20<sup>th</sup> May 2026</i></p>	
<b>5</b>		<p><b>Caretaker's Report</b></p> <p>Improving storage capacity within the cleaner's/caretaker's room (further improvements in hand).  Cleared all wood chippings and Ivy from back fence (re-painting to follow).  New defibrillator battery installed along with new resuscitation mask.  Keysafe replaced and installed in same location.  A chain and lock installed on the field gate.  Ground gullies and drains cleared along with low gutters; high gutters to be cleaned during school holidays.  Screw holes filled.  Fire alarms tested on a weekly basis and defibrillator on a fortnightly routine.  Day to day setting up for activities and events and routine security checks on a regular basis.</p> <p><i>Gareth Posnett</i>  <i>Caretaker</i></p>	
<b>6</b>		<p><b>Election of Officers</b></p> <p>All Committee members were willing to stand again and were re-elected.</p>	
<b>7</b>		<p><b>Election of Chairman</b></p> <p>LE was re-elected as Chair, proposed by NT and seconded by JS.</p>	
<b>8</b>		<p><b>Any Other Business</b></p> <p>None.</p>	

There being no further business, the AGM was followed by the May Committee meeting.