



Minutes of Meeting Held on 20th August 2025

Present:

Committee

Brian Godfrey – Chairman
 Neil Taylor – Treasurer
 Chloe Shuttlewood – Secretary
 Jenny Sandars – Bookings Clerk
 Lyn Easton – Medbourne Parish Council
 Fiona Smith

In attendance

Meriel Godfrey, Caretaker

Members of the public

Ann Price, Tom Price

			Action
1		Apologies for Absence None.	
2		Minutes of Previous Meeting The Minutes of the meeting held on 15 th July were approved by LE and seconded by JS.	
3		Matters arising from the Minutes	
	3.1	There was a good turnout at the Fox Connect information session.	
	3.2	The planning application for the toilet block work has been submitted.	
	3.3	The ivy has been cleared (see also item 4.1).	
	3.4	BG has explained the different invoicing arrangements of the Scouts Explorer group to NT.	
	3.5	The external decoration work to the small hall windows and door is complete.	
	3.6	LE is chasing up regarding the revamp of the notice board outside.	LE
	3.7	The gift was sent to Carolyn to thank her for her time served as Treasurer; she sent a thank you card.	
	3.8	BG and NT are to follow up regarding writing drafts for recruiting new Committee members.	BG, NT
	3.9	The money donated from the Medbourne village picnic has been	

		received, for which we are very grateful.	
	3.10	The query regarding whether the Committee would have to provide canapés for the Village People concert in the church has been resolved (there may be a cost in the event of a need to purchase canapés).	
	3.11	BG has spoken to the Rvd Stephen Bishop regarding offering coffee in the VH after the Remembrance Day service; the response being positive.	
4		Chairman's Report (including governance issues)	
	4.1	<p>A major issue has arisen since the ivy was cut back – it has exposed the crumbling outbuilding and wall facing the brook. BG showed all Committee members the damage prior to the meeting. A structural engineer has been out and drafted a scope of work, free of charge. BG has arranged for a barrier to be installed as a security measure to prevent children from entering the area, which could be dangerous. The Parish Council is aware of the problem. The Committee may need to decide between continuing with the toilet block update work, and the work to repair the outbuilding, which is likely to be expensive. However, the crumbling wall may not be an imminent threat. We need to wait for a more detailed report, and planning permission may be required. BG and NT will look into this.</p> <p>TP asked the Committee to find out who owns the strip of land between the brook and the outbuilding, and who may be responsible for erecting a fence there.</p>	BG, NT
5		Treasurer's Report (including Restoration Fund/Appeal)	
	5.1	<p>All invoicing and payments are up to date, two large accounts have been paid for cutting back the ivy at the rear of the building, and architects' fees for the toilet project.</p> <p>The toilet project is quite substantial and the idea is to use the £14,000 Sec.106 monies held by MHDC which expires in 2029 to support that scheme. However, the tree root damage is quite significant and the call for funding for this needs considering within the overall resources in-hand.</p> <p>As part of the handover from Mrs Frostwick the current Committee members need to become signatories to the Market Harborough Building Society account. This has effectively become dormant as it has not been used for a number of years. The committee approved the follow signatories for the account: Mr B Godfrey, Chairman Miss C Shuttlewood, Secretary Mr N Taylor, Treasurer and a letter will be sent to the Building Society to make the appropriate changes. <i>Neil Taylor</i> <i>Treasurer</i></p>	

		MG raised the issue that the WI have never received an invoice. NT will look at invoicing for all user groups and will improve this process to ensure that all invoices are sent out regularly. We may look at using a purpose-built booking system in the future.	NT
6		Caretaking/Maintenance/Defibrillator	
	6.1	The cleaning has been paused over the summer, during which time MG has done some cleaning. The cleaners come back from 1 st September.	
	6.2	ABC Tidy Gardens who undertake the mowing are coming to do some weed killing this week.	
	6.3	The VH will gain £66 from the hire of all small tables on 24 th October.	
	6.4	The nurse led clinic has been paused during August.	
	6.5	The defibrillator is fine.	
7		Bookings We have lost a regular booking, which is a shame. Hirers are to be told to add a booking reference to all payments, to make it easier to work out which bookings have been paid for.	JS
8		Events The Race Night will be held on 18 th October. Rob Arnold will send over image for posters. We need to find sponsors for the horses – MG to find out about this. We also need more raffle prizes. The archaeology talk will be held on 26 th November. BG will source a microphone for the speaker if needed. Remembrance Day on 9 th November – the Village Hall may be used for teas after the war memorial ceremony. Monday Teas volunteers to be approached for help.	MG BG
9		Any Other Business None.	
10		Public Question Time None.	
11		Date of Next Meeting 17 th September at 7pm. LE sends her apologies.	

There being no further business the meeting closed at 20:15.