



Minutes of Meeting Held on 21st May 2025

Present:

Committee

Brian Godfrey – Chairman
 Neil Taylor – Treasurer
 Chloe Shuttlewood – Secretary
 Jenny Sandars – Bookings Clerk
 Lyn Easton – Medbourne Parish Council
 Fiona Smith

In attendance

Meriel Godfrey, Caretaker

Members of the public

Carolyn Frostwick, Ann Price, Tom Price

			Action
1		Apologies for Absence: None.	
2		Minutes of Previous Meeting The Minutes of the meeting held on 16 th April were approved by JS and seconded by BG.	
3		Matters arising from the Minutes	
	3.1	Advert for the Parish Magazine – we have now paid for the previous year (for which we had not yet received an invoice), and we have also paid for a new advert to appear for the next eight editions. The advert costs £15 per edition, totalling £120. The next edition of the Parish Magazine will also include a 'thank you' note for the Monday teas raising over £2,000, plus a new advert for the Harborough Lotto.	
	3.2	Peter Liddle, the former county archaeologist, has agreed to give a talk on the archaeology of the village on 26 th November.	
	3.3	The new flagpole and Union Flag have been installed. Many thanks to John and Debra Biggin for this very kind donation.	
	3.4	Alden's Electrical have quoted for taking down the LED lights and	

		re-installing them as they are currently hung if we went ahead with the ceiling renovation in the main hall, but an alternative option and quote for positioning new LEDs within the ceiling panels was to be considered when the electricians are next on site.	
	3.5	The Parish boundary walk proposed by the Parish Council has been postponed until next year.	
	3.6	The electrical condition report has now been received. Remedial work will be carried out next week. This includes fitting a mains earthing conductor, tightening loose socket connections (identified during the electrical condition checks) in parts of the hall (including the medical area where an assessment of any damage to lighting in the ceiling possibly caused by the flood damage) will also be undertaken, fitting surge protection, and replacing the two emergency lights that had failed.	
	3.7	The final amount for the kitchen has now been paid, as the snagging work has been completed.	
	3.8	Harborough District Council has been invoiced for polling day.	
4		Chairman's Report (including governance issues)	
	4.1	A request has been received from County Hall to come to Monday teas to hold a drop-in session with information about a new Fox Connect bus service for the village. BG will get back to the organiser with a proposed date.	BG
	4.2	VASL health drop-in at the Monday teas: JS will send information about this via the David Tuffs email list; MG will send this on the Whatsapp group; and LE through the Simply Medbourne Facebook page.	JS, MG, LE
	4.3	Toilet block plans: BG shared the finalised plans with the Committee. Any final amends were to be raised by the end of the week. The plans will now be submitted for planning permission, after which the contractors can quote for the work and the Section 106 money (which has been ring-fenced for this) can be applied for. The Committee agreed that the plans can go ahead and be submitted, and all pledged their support with this project, given that it will need to take place over the summer (possibly next year) when there could potentially be a new Chairman in post.	
5		Treasurer's Report (including Restoration Fund/Appeal)	
	5.1	Not much to report as we are only two months into the new financial year. However, we have received some fees and paid some expenses, so currently have a surplus of £371.	
6		Caretaking/Maintenance/Defibrillator	

	6.1	The skirting boards have been painted.	
	6.2	Ivy in the shed area: this needs major work, and the whole area is in need of a clean-up. MG to call Jamie for a quote. The Scouts could also help to clear the area.	MG
	6.3	Some old chairs need to be taken to the tip; MG to ask David Tuffs regarding borrowing his van for this.	MG
	6.4	The Committee agreed that the no touch disabled loo flush could be changed for a standard 'press' flush the next time the no touch flush stops working and a quote had already been obtained should the work become necessary.	
	6.5	Election day went well.	
	6.6	A hirer has asked to come and look at the projector for a second time. MG will charge for the visit and the projector hire. We need to think about charging a damage deposit for the projector.	
	6.7	Flags were put up on the railing for VE Day.	
	6.8	MG will check the fire alarm system next week.	MG
	6.9	Due to the flooding, the medical area ceiling is flaking. This might need re-plastering or re-painting at some point in the future. Situation to be monitored.	
	6.10	The defibrillator has been checked and is fine.	
7		Bookings Some party bookings, plus the new Scouts Explorer group has started. BG will remind the Scout Leader if any dates they have booked but will not be using (e.g. for trips/activities held elsewhere) that unless given prior notice of cancellation, the charge would remain.	BG
8		Events The Race Night will be held on 18 th October. The archaeology talk will be held on 26 th November. The events team (MG, FS, CS, JS, LE) will meet separately to organise both events.	MG, FS, CS, JS, LE

9		Any Other Business None.	
10		Public Question Time Tom Price announced that the School House will be redecorated this summer – date TBC. This will also include three windows of the Village Hall facing the garden of the adjoining property.	
11		Date of Next Meeting 16 th July at 7pm. There will be no meeting in June as too many Committee members will be away.	

There being no further business the meeting closed at 20:45.