



Minutes of Meeting Held on 15th November 2023

Present:

Committee

Brian Godfrey – Chairman
 Jenny Sandars – Bookings Clerk
 Chloe Shuttlewood – Secretary

Members of the Public

Meriel Godfrey, Tom Price, Ann Price, Derek Harrington

Note: The meeting was not quorate (no major decisions taken)

			Action
1		Apologies for Absence: Carolyn Frostwick, Lynn Easton, Ian Everitt	
2		Minutes of Previous Meeting The Minutes of the meeting held on 18 th October 2023 were approved and signed by the Chairman.	
3		Matters arising from the Minutes	
	3.1	Tom Price confirmed that the work to trees next door to the Village Hall, at number 10, went ahead, despite miscommunication between the estate agent and tree surgeon regarding the number of trees being removed or cut back.	
4		Chairman's Report (including governance issues)	
	4.1	Tribute was paid to Bill Barrie, a long-term resident of Medbourne who died recently. He spent many years as bookings clerk on the Committee.	
	4.2	The new boiler and central heating system is now in place. Inevitably, some teething problems had arisen and the situation is being closely monitored. There were also issues regarding the Hive app not working at the same time as the wifi in the Hall and vice-versa, but this issue has since been fixed. BG to meet CS to explain how the system works. Users of the Hall will also need to learn how it works.	BG, MG, CS
	4.3	Help is required to put up the Christmas lights on the outside of the Village Hall. BG will ask around to see if anybody can help, or send a message around the village via the usual channels.	BG
5		Treasurer's Report (including Restoration Fund/Appeal) No treasurer's report this month.	

		<p>Restoration Fund</p> <p>Two grants awarded for the boiler and heating works (Hobson Charity and Platinum Jubilee Village Halls Fund) means that now the works have been completed, the funds can be released on presentation of the invoice.</p>	<p>CF</p>
6		<p>Caretaking/Maintenance/Defibrillator</p> <p>The statutory annual fire cylinder inspection has taken place and the relevant certificate issued.</p> <p>CF has agreed to the quote from Jamie Markee for £300 incl. VAT to remove the purple acer tree which is not safe (rotted through and not in a safe position). MG to give go ahead.</p> <p>There is now a ‘No Dogs’ sign attached to the bottom gate in view of unauthorised access to the grounds by person(s) with dogs and mess left on the grass – see previous minutes.</p> <p>When the WI were using the Hall, the oven fused. MG will speak with Steve Alden about this, and also about the flickering LED fitment in the small hall.</p> <p>MG spent a lot of time cleaning up once the heating engineers had left. ICP then did a deep clean after the boiler and heating installation work was finished.</p> <p>The defibrillator is fine.</p> <p>There was an issue with someone who hired the Hall and did not dispose of their rubbish correctly. No bags were used, and the recycling wasn’t sorted into the separate bin. The Committee will consider charging hirers a damage deposit to cover such eventualities (i.e. not adhering to the bookings terms and conditions).</p> <p>The Beavers leaders are to be told to check the premises thoroughly before leaving, as there have been instances of children locking the toilet doors and then climbing over/under the cubicles, leaving the doors still locked.</p> <p>MG received a letter regarding booking the hall for the forthcoming Crime Commissioner elections in 2024. MG will reply. JS is to book the Village Hall out for this, which will take place on 2nd May.</p>	<p>MG</p> <p>MG</p> <p>MG</p> <p>MG/JS</p>
7		<p>Bookings</p> <p>A query has been received from somebody wishing to hire the</p>	

		<p>Village Hall over the festive period (a family party on Boxing Day – setting up on Christmas eve). This is problematic as the Committee does not know who would be around at that time in case of an issue. BG will check with CF how much should be charged for this event and MG will write back regarding conditions of hire; issue of key; lack of cover should there be any problems on the day, etc.</p> <p>Ian has sent a list of all of the dates the Scouts will be using the Hall for the next few months.</p>	<p>BG</p> <p>MG</p>
8		<p>Forthcoming Events</p> <p>Having spoken firstly with Rector and Churchwarden to check whether anything had been planned or not at the church after the ceremony, coffee and tea was served at the Village Hall after the Remembrance ceremony. This was very successful. There were around 40 people, including Scouts.</p> <p>Future events were discussed, including a race night, a talk on local archaeology, and whether it would be worthwhile to open the hall for tea/coffee for leaf clearing or litter-picking mornings held in the village.</p>	
9		<p>Any Other Business</p> <p>None.</p>	
10		<p>Public Question Time</p> <p>None.</p>	
11		<p>Date of Next Meeting</p> <p>There will be no meeting in December. The next meeting will be on 17th January at 7pm.</p>	

There being no further business the meeting closed at 20:00.

Village Hall Committee meeting dates 2024

- 17th January
- 21st February
- 20th March
- 17th April
- 15th May
- 19th June
- 17th July
- 21st August
- 18th September
- 16th October
- 20th November
- 18th December