



Minutes of Meeting Held on 17th May 2023

Present:

Committee

Brian Godfrey – Chairman
 Carolyn Frostwick – Treasurer
 Jenny Sandars – Bookings Clerk
 Chloe Shuttlewood – Secretary
 Lynn Easton – Medbourne Parish Council

Members of the Public

Meriel Godfrey, Tom Price, Ann Price, Catherine Hedgecote, Kelle Garner

			Action
1		Apologies for Absence: None	
2		Minutes of Previous Meeting The Minutes of the meeting held on 15 th March 2023 were approved and signed by the Chairman.	
3		Matters arising from the Minutes	
	3.1	The Medical Practice contract has now been signed. The date of the doctors returning to the village will be announced very soon.	BG
	3.2	Advertising the Village Hall – the small advert is now appearing in the Parish Magazine. The Committee agreed that it would be worth spending £25 for the Hall to be advertised on the ‘Venues 4 Hire’ website. CS to follow this up. We are still looking into getting an advertising banner to put up on the outside railings.	CS
	3.3	The Village Hall Policies have now been updated on the Village website, and the Alcohol Licence has now been displayed.	
	3.4	Follow-up needed on the proposed project to evaluate options regarding a large fixed projector screen, suitable when in use, to completely obscure the pre-school board on the far side of the main hall and associated fixed ceiling or wall-mounted projector. Costs must include purchase and fitting/fixing. This would offer a better arrangement than now for presentations and could facilitate screening of films in the future. The project would	BG, KG, KG

		probably need to be funded through a grant.	
	3.5	Platinum Jubilee Fund – the bid has now successfully been submitted, and we expect a decision to be made shortly.	
4		Chairman’s Report (including governance issues) There was no Chairman’s Report this month as this was already discussed during the AGM.	
5		Treasurer’s Report (including Restoration Fund/Appeal) We are only six weeks into the new financial year. Preschool have paid their invoice for the winter term and various utility bills have been paid. We currently have a surplus of £1,100 for the year. Restoration Fund We have submitted the final part of the application to the Platinum Jubilee Village Hall Fund and are awaiting a response. Applications have also been made to the Market Harborough Building Society Charitable Trust and the Hickinbotham Charitable Trust. Responses are awaited.	
6		Caretaking/Maintenance/Defibrillator The leaking radiator and tap have been fixed. MG explained that opening the Hall for the Council Elections had taken up a lot of time (including a 6am unlocking of the Hall) and so the charge for this should be increased accordingly. Tree surgeon visited site to inspect an Amalanchia tree on the left hand side of the field gate which has multiple trunks with branches leaning over the fence. No immediate action was necessary but a full report and quote would be obtained. The grass has been cut three times since the last meeting. A request has come in to hire the tables and chairs for a Christening. The Committee agreed that a deposit of £150 (refundable) was reasonable. We will charge £5 per table and £6 per chair. The defibrillator is fine. Plaque for the Jubilee tree – this is likely to be 25 th June, TBC. The curtains in the Main Hall need to be removed on 9 th July for the work on the windows to commence. MG will ask for tall ladders and people to help nearer the time. Cover for MG was discussed again. It is desirable for more than one person to be familiar with Caretaker role. Although Trustees	MG

		cannot be paid for their time, others can be paid expenses. MG to publicise the opportunity. Thanks to JS for standing in when MG was on holiday in April.	
7		<p>Bookings</p> <p>The cancellation policy is working well with one 50% refund actioned on a cancellation within 14 days of the booking.</p> <p>JS made the point that there are not actually many free days/times available as the Village Hall is fairly fully booked.</p>	
8		<p>Forthcoming Events</p> <p>The Table Top Sale was held on Saturday 20th May. It was a beautiful day and the stalls were set up outside. Unfortunately, there were a few last-minute cancellations. However, the total amount made for the Village Hall came to £108.75 – through sale of tables, selling drinks, and MG’s delicious cakes.</p>	
9		<p>Any Other Business</p> <p>N/A</p>	
10		<p>Public Question Time</p> <p>None.</p>	
11		<p>Date of Next Meeting</p> <p>21st June at 7pm.</p>	

There being no further business the meeting closed at 20:15.