



Minutes of Meeting Held on 21st September 2022

Present:

Committee

Brian Godfrey – Chairman
 Carolyn Frostwick – Treasurer
 Jenny Sandars – Bookings Clerk
 Lynn Easton – Medbourne Parish Council
 Chloe Shuttlewood – Secretary
 Karin Goodburn

Members of the Public

Meriel Godfrey, Katherine Hedgecott

			Action
1		Apologies for Absence: Kelle Garner, Rebekah Budenberg	
2		Minutes of Previous Meeting The Minutes of the Meeting held on 17 th August were approved and signed by the Chairman.	
3		Matters arising from the Minutes	
	3.1	A second quote has been received for the repair of the timber sash windows (in the small hall, facing No. 10 Main Street). This would be around £2k to £5k for the full renovation. BG intends to apply for a grant to cover this cost.	BG
	3.2	The latest draft contract for the medical practice is under review – BG and KG have raised comments, with CF's review awaited.	BG/CF/KG
	3.3	The Safeguarding Policy has been amended and is now online.	
	3.4	The written confirmation of the Village Hall's alcohol licence has still not been received. BG and CF to continue following up with the Council offices.	BG, CF
	3.5	Regarding the issue with a booking potentially taking place during the summer of 2023 (blocked out for building work), we have not heard back from the person enquiring, so assume this will not go ahead.	
	3.6	The advert for Harborough Lotto and Smile Amazon was successfully submitted to the Parish Magazine.	
4		Chairman's Report (including governance issues)	

		<p>A proposal has been received from Rebekah Budenberg to re-start Monday teas in the Village Hall. There is a lot of support for this and it will be very well-run. It may also help in VH grant applications, as this proves the VH's role in helping/supporting the local community. BG expressed concern over the cost of utilities (e.g. heating) but LE will discuss this with RB in terms of how the costs can be covered. All in the Committee agreed that the Monday teas should go ahead.</p>	<p>LE</p>
<p>5</p>		<p>Treasurer's Report (including Restoration Fund/Appeal)</p> <p>We are now halfway through the year and the surplus for the year is currently £1,933. There have been no major expenses in the last month.</p> <p>The electricity contract became due for renewal and a new contract has been implemented. The supplier has not been changed as Opus Energy remains the most competitive.</p> <p>Following the submission of the forms to amend the banking Mandate, Santander raised two queries. They required an additional proof of address for one of the new signatories and a copy of Minutes documenting Karl Jenkins' and Steven Howden's removal from the Mandate.</p> <p>Karl Jenkins and Steve Howden stepped down as Trustees of the Village Hall some time ago. Now new signatories have been appointed, it is agreed that they should no longer be included.</p> <p>Proposed CF, seconded CS. All agreed.</p> <p>Restoration Fund</p> <p>A Grant of £10,000 has been awarded to us specifically for replacing the ancient boiler. As part of the implementation of Phase 2 the working party has divided the work into smaller projects which it is hope will be easier to fund. Replacing the old boiler with two modern ones and relocating them in the loft space above the medical room is one of the smaller projects.</p>	
<p>6</p>		<p>Caretaking/Maintenance/Defibrillator</p> <p>The Health Roadshow at the Village Hall continued, and became more successful.</p> <p>The broken window has now been repaired – this will be paid for w/c 26th September by the family of the child who broke the window.</p> <p>The ivy has now been cleared from the gate post.</p> <p>MG has spoken to the parents of the children who wait for the bus in the mornings. They have agreed not to have any balls or</p>	

		<p>scooters within the VG grounds, and the parents will supervise the children closely. MG to check this is happening.</p> <p>The gutters at the back of the small hall (facing No. 10 Main Street) have been cleared. This cost £50 but was worthwhile, as they were full of moss.</p> <p>On 5th September the Hall was cleaned by ICP but this was not done to a satisfactory level. MG contacted ICP and the level of cleaning has improved since then.</p> <p>The plates from the kitchen have been borrowed for an event, at a cost of £10. It was felt that this price was not high enough. A new fee of £20 was agreed (for future hiring of plates).</p> <p>Scouts – as they only have one key to the VH, this proved to be an issue when the key was taken away from Medbourne one evening and the Scouts were therefore unable to lock up. MG has issued them with a second key.</p> <p>A few taps are being problematic in the toilets (permanently leaking). MG to call a plumber to sort this out.</p> <p>New paediatric pads have been installed on the defibrillator. This cost £140.</p>	<p>MG</p> <p>MG</p>
7		<p>Bookings</p> <p>Bookings are continuing to come through.</p> <p>Another booking query has been received regarding using the VH when building works are taking place. JS will ask the potential hirer whether they can use the VH without having access to the kitchen in case of possible refurbishments.</p> <p>A query was raised whether people have been put off hiring the VH since the bouncy castle ban came into force. There have been no children’s parties booked recently. This could be a consequence of the ban.</p>	<p>JS</p>
8		<p>Forthcoming Events</p> <p>29th October – “Meet the Neighbours” event at the VH. This will be a low-key event with wine, beer and nibbles.</p> <p>There was great feedback from the “Last of the Summer Wine” event, which raised £470 after expenses.</p> <p>However, the event highlighted the fact that it is very time-consuming to plan and organise. CF suggested the VH could create</p>	

		<p>a list of villagers willing to help out at future events, as a one-off (i.e. no long-term commitment).</p> <p>KG and Helen Venn-Brown have done some research into card readers that would enable the VH to accept card payments for alcohol etc at future events. CF and KG to look into this further. Thank you to Helen for producing the summary. LE also suggested speaking to the Sports Club and Rural Relaxing to see how they take card payments.</p> <p>The Events team will meet again soon to discuss future events, including a potential event for the King's Coronation.</p>	CF, KG
9		<p>Any Other Business</p> <p>MG and BG will be away and need someone to cover while they are away. JS and CS to be named contacts for any hirers with queries/problems.</p> <p>BG and MG will sort out the light in the small hall as soon as possible.</p> <p>The lights in the main hall have been buzzing loudly. MG and BG have tried to fix this, but this needs to be done professionally. This could be a fire hazard, and changing the lights could be beneficial in reducing electricity costs as well. BG to get a quote from an electrician.</p> <p>The Christmas lights will be installed on the outside of the VH in December.</p>	<p>JS, CS</p> <p>BG, MG</p> <p>BG</p>
10		<p>Public Question Time</p> <p>None.</p>	
11		<p>Date of Next Meeting</p> <p>19th October at 7pm. 23rd November at 7pm.</p>	

There being no further business the meeting closed at 20:35.