



## Minutes of Meeting Held on Wednesday 22<sup>nd</sup> June 2022

Present:

### Committee

Brian Godfrey – Chairman  
 Carolyn Frostwick – Treasurer  
 Jenny Sanders – Bookings Clerk  
 Lynn Easton – Medbourne Parish Council  
 Karin Goodburn

### Members of the Public

Meriel Godfrey, Katherine Hedgecott

			Action
<b>1</b>		<b>Apologies for Absence</b> Chloe Shuttlewood, Kelle Garner, Rebekah Budenberg	
<b>2</b>		<b>Minutes of Previous Meeting</b> The Minutes of the Meeting held on Monday 16th May 2022 were approved and signed by the Chairman.	
<b>3</b>		<b>Matters arising from the Minutes</b>	
	<b>3.1</b>	Fundraising appeal letter – had been printed and issued with the Parish Magazine.	
	<b>3.2</b>	Alcohol licence granted but still no sign of the paperwork, despite repeated contact. Carolyn would contact Cllr Rickman to help secure action.	<b>CF</b>
	<b>3.3</b>	Conservation work on the windows in the main hall – £10k has been awarded by The ASDA Foundation as opposed to £25k requested. Clarification of T&Cs to be sought. A cheque was due shortly. Outcome of other bids for the cast iron window conservation will not be known until Autumn time.	
	<b>3.4</b>	The wording for the disclaimer notice outside the hall had been agreed; quotations for the sign were being sought. Expected to cost in excess of £50.	
	<b>3.5</b>	Bouncy castle third party liability insurance issue remained unresolved. Options were still being considered; the approach to be taken with hall hirers who want a bouncy castle for a child's birthday party would be revisited.	<b>BG/JS</b>
	<b>3.6</b>	Hedges had been trimmed.	
<b>4</b>		<b>Chairman's Report (including governance issues)</b>	

		<p>It appeared that given the awarding of below the hoped for amount for the window restoration the project was not likely to take place soon as the outcome of two other bids was unknown.</p> <p>The RCC and our local Primary Care Network Group had approached the VH for their coffee van to come to site on six consecutive Tuesdays for 2.5 hours (1000-1230h) from 19th July as they were required to cater for a health inequalities plan. Rural areas had scored poorly in this respect. Services included health and wellbeing, mental health, young person's focus, clinical pharmacy checks, health coaching, community safety health and wellbeing etc, on a themed weekly basis. No additional fee would be charged as the medical practice already pay to use the facility at the Hall. Publicity requirements including social media were discussed. The proposition was agreed unanimously. The sessions would need to be marked as bookings on the VH system.</p>	<b>BG/JS</b>
<b>5</b>		<p><b>Treasurer's Report (including Restoration Fund/Appeal)</b> The previous year's accounts should undergo independent examination prior to being published to the website.</p> <p>The Treasurer circulated the draft accounts for the quarter to June 2022 in advance of the meeting. The accounts show a deficit of £584 which is mainly due to the level of the utility bills as well as ongoing maintenance such as cleaning. In particular, the invoice for the half yearly water bill was estimated and seems high. This will be reviewed at the next invoice date.</p> <p><b>Restoration Fund</b> Having launched a new appeal in late May we have so far received £355 in donations from residents of the Village as well as two standing orders totalling £15 per month ongoing. In view of the amount required to complete phase two – almost £300,000, the working party are currently reviewing the plans to identify whether any areas can be dealt with independently. This is to ensure that grants received and pledged so far are utilised on a timely basis in accordance with the specified terms and conditions. After taking into account costs incurred relating to phase 2 the fund currently stands at £8,994 in cash and £35,000 pledged.</p>	
<b>6</b>		<p><b>Caretaking/Maintenance/Defibrillator</b></p> <ul style="list-style-type: none"> <li>• The water boiler had ceased to function over the Jubilee weekend, and was likely irreparable, so had been isolated. A replacement was needed. A new one would cost ~£500. Boiling water taps were available with 3 and 7 litre canisters (Quooker), and other cheaper brands were available. David Cliff (plumber) and Sheelagh Shane-Carter would be consulted as to a choice of a replacement as provision for one may already be in the kitchen refurbishment plans. DC would be asked to cap it off on his next call out. MG would also check the cost of a large kettle or urn.</li> <li>• Ants had been identified in the fridge, and had been dealt with.</li> </ul>	<b>MG</b>

	<ul style="list-style-type: none"> <li>• The cooker hob looked as if it had been turned up high and liquid poured onto it, requiring cleaning.</li> <li>• The Jubilee event had been held in the VH given the weather, and a donation of £100 gratefully received via the Jubilee Event Group. A foot for the marquee had gone missing but a replacement has now been bought. A significant amount of lost property remained at the VH after the event despite publicity.</li> <li>• Rosebeds had been sorted out by RB and Katherine.</li> <li>• The defibrillator was functioning well and had been registered on the relevant website.</li> </ul>	
<b>7</b>	<p><b>Bookings</b> Enquiries had been received for when the window restoration work had been pencilled in. Each enquiry would be dealt with to find out more about the booking event before confirming it.</p> <p>Another enquirer (for a wedding scheduled for July 2023) had not yet paid their deposit in spite of the booking being made in November 2021. To be reminded.</p> <p>It was noted that only 3-4 weddings a year are hosted by the VH owing to disruption to the village.</p> <p>The previously agreed approach of not taking further wedding bookings after July 2023 owing to the planned phase 2 works would need to be reviewed.</p> <p>There was a booking for the weekend of 25 June for a meditation session Saturday/Sunday morning. If successful, it was possible this may become a regular event, but on a Friday evening.</p>	<p><b>BG/JS</b></p> <p><b>JS</b></p> <p><b>BG/JS</b></p> <p><b>MG/JS</b></p>
<b>8</b>	<p><b>Forthcoming Events</b> If the alcohol licence had been issued as HDC had advised verbally at Easter, alcohol could have been sold on the premises.</p> <p>Two events were proposed:</p> <ul style="list-style-type: none"> <li>• Meet The Neighbours, and</li> <li>• Antiques roadshow – this had been successful in the past.</li> </ul> <p>The next confirmed VH event was the Summer Soirée, 20th August, but this requires planning. The event planning group would meet.</p> <p>The Jubilee weekend events generated funds that may be sufficient to buy, for example, pop-up gazebos for the VH and potentially for trees for the VH grounds with money allocated by the Parish Council.</p>	<p><b>KG/MG/CS/ Kelle G</b></p>
<b>9</b>	<p><b>Any Other Business</b> BG had spoken to Tom Price regarding access to No 10 Main Street (the old school house) to assess the rotting timber window sills etc on the aspect of the VH (small hall) facing the school house garden. A Harborough company was coming the following</p>	

		day to quote.	
<b>10</b>		<b>Public Question Time</b> KH queried why an evening booking was not referred to specifically on the booking form. The appropriate booking fee has been misinterpreted for a 4 hour evening time slot by some hirers as the form states that custom time bookings are charged at the all day rate. The wording on the form will be reviewed.	<b>BG/JS/MG</b>
<b>11</b>		<b>Dates of Next Meetings</b> Wednesday 20th July and Wednesday 17th August at 19:00.	

There being no further business the meeting closed at 20:23.