



Minutes of Meeting
Held on
Monday 19th June 2021

Present:

Committee:

Brian Godfrey - Chairman

Carolyn Frostwick - Treasurer

Steve Howden – Secretary

Lynn Easton - Parish Council Rep

John Young - Bookings Clerk

Chloe Shuttlewood

Karin Goodburn

Members of the Public - Meriel Godfrey, Tom Price, Ann Price,

1 Apologies for Absence

Kelle Garner, Rebekah Budenburg

2 Minutes of Previous Meeting

The Minutes of the Meeting held on Monday 28 June 2021 were approved and signed by the Chairman.

Action

3 Matters arising from the Minutes

- 3.1** Additional Covid booking conditions - Now restrictions have been lifted conditions will continue to be amended in line with latest guidelines, onus to be put onto users with regard to cleaning. Group numbers may need to be limited - committee to keep under review
- 3.2** General Booking Conditions - website to be amended to show that the VH is now open again for bookings. BG
- 3.3** Fundraising Poster - John is reviewing and will update based on current cost estimates. Carolyn to get info on Phase costs to John for inclusion JY/CF
- 3.4** Fire call points - Procedure has been written and Steve will use it to check that following this procedure is understandable for users SH
- 3.5** Work Party - All jobs were done, there will be other opportunities to get involved
- 3.6** Grant application to PC regarding urinal flushing will be done intake for next PC meeting BG
- 3.7** Weddings - Meeting to be arranged JY/MG/CF
- 3.8** Contact list - Added to notice board in entrance
- 3.9** Memories of Medbourne - Books now on sale at Rural Relaxing

4.1 Chairman's Report

Building works - snagging items completed other than new locks

Doctors - Brian has sent a letter formally requesting what the long term plans are. No reply received so will be chased up BG

Restoration Fund - Carolyn to put out a statement on what has been spent and what can be carried over to phase 2 CF

4.2 Treasurer's Report

Bookings are slowly coming though – we have received £70 from the Leicestershire Sketch Club and over £300 for the use of the marquee.

We have received £44 from the Harborough Lottery this month.

Now term has ended CF will be invoicing scouts and preschool for the parts of the Spring and Summer terms when they were operating.

4.3 Restoration Fund

CF is still waiting the final invoices for phase 1 and will prepare a statement summarising the position when they are received, and the final figures are known.

Phase 2 fundraising has started with a number of grant applications being submitted recently.

4.4 Caretaking

- Cleaning for holidays organised
- Scouts new shed has been erected and the old shed is being renovated
- Table hire raised £66
- Outside notice board lock fitted
- Key allocation ongoing
- Lights in Ladies toilet and inner hall tripping - electrician may need to be called out if it happens again
- Ongoing need for weeding

4.5 Bookings

John has now taken over all bookings although Meriel is still getting some from existing enquiries.

New bookings:

Dawn Price

Childrens Party

A wedding company is in discussion with Meriel on potential for 2022

Website is being updated on frequently asked questions

On line bookings now available to be used

Payment to be made 5 days prior to date of booking

System to check bookings have been made to be improved

Carolyn to send John log in details for bank account to allow payment checks

JY
CF

4.6 Defibrillator

- All checks up to date, new signs needed

5 Forthcoming Events

30 July - Wine tasting and Paella in the Marquee, space for 40 people, 38 tickets already sold. A raffle will also be held. Some prizes are being sourced

Aug 1st - Celebration. Art competition, family games, children's games.

Pimms/beer, tea & cake and professional catering will all available

Karin
Kelle/MG

6 Governance

Nothing new to report

7 Any Other Business

Lyn agreed to look into the possibility of running Monday Teas as a social whilst Doctors surgery is not in use

Possible screening for bins - thoughts and suggestions welcomed

School house tenants requested wifi password should be changed as they currently have access. Committee decided to leave as is as suitable security is already activated on the broadband account.

2 old damaged table tops to be replaced

8 Public Question Time

No questions

9 Date of Next Meeting

16 August 7:45pm

There being no further business the meeting closed at 9:15pm

LE