



Minutes of AGM held by video on Monday 19th April 2021

PRESENT

Committee:

Brian Godfrey – Chairman,

Steve Howden - Secretary,

Carolyn Frostwick – Treasurer

Lyn Easton – Parish Council representative,

John Young - Bookings Clerk,

Chloe Shuttlewood,

Kelle Garner

Public:

Meriel Godfrey - Caretaker, Rebekah Budenberg, Tom & Ann Price

- 1 **Apologies for Absence**
Karin Goodburn, Becki Howden

- 2 **Minutes of AGM 21.09.20**
Approved by BG and seconded by CF

3 **Chairman's Report**

Seven months have elapsed since the 2020 AGM which was deferred from April to September due to the Pandemic. Since taking over then as Chairman , the Committee - including four new, active, enthusiastic members - has continued to meet monthly; virtually, via zoom - a difficult situation, considering the full committee has not been able to meet in person.

In spite of these constraints, much has been achieved including:

Assessing and Implementing Government's evolving Covid Guidance for the safe use of multi-use community facilities ; undertaking a Covid risk assessment and devising Covid specific booking conditions. Since the previous AGM, only Pre-School and Scouting groups have been able to use the village hall and then only on an intermittent basis due to the various lockdowns and Covid restrictions.

Launching and marketing Medbourne Village Hall as a good cause on the Harborough Lotto. There are currently eleven supporters. Promoting the use of smile amazon for purchases has also been promoted as a way of supporting the village hall.

A new display of Christmas lights on the hall received very positive feedback from the community.

Suggestions for improvements to the Bookings process are being evaluated and the Terms & Conditions are also under review.

New Governance Policies have been developed including Safeguarding and Health & Safety. The Finance Policy has also been reviewed and updated.

The village hall working party is very active and has met regularly, increasingly concentrating efforts to secure funding for future phases of the rebuilding work, now that a significant milestone has been achieved enabling the contract for phase 1 of the rebuilding work to commence in March, having successfully secured the required funding from Grants, Donations and Village Hall Reserves.

The contribution of all committee members is greatly appreciated. Everyone has played their part; particular thanks to Carolyn Frostwick for her dedication and commitment as Treasurer - a role I know that takes up many hours; also to Steve Howden as Secretary and minute taker.

Our enthusiastic Caretaker Meriel Godfrey must also be acknowledged. The time and effort is immense.

Brian Godfrey
Chairman
19 April 2021

4 **Treasurer's Report**

The Treasurer presented the accounts for the year to 31 March 2021. The Hall has been closed for most of the year due to the Covid 19 pandemic. PreSchool and Scouts continued as much as possible but all other user sessions were cancelled. Thanks to the business interruption loan from the Government the finances haven't suffered too much. We ended the year with a surplus of £8,861.

The Village Hall Committee retain the funds for the defibrillator maintenance and staff training and having paid £239 for replacement pads during the year the balance is currently £2134.

Due to the level of income (including Grants) this year, the accounts will need to be examined by an independent auditor before filing with the Charities Commission. A copy of the accounts is attached to the Minutes. If anyone has any comments or queries, please contact the Treasurer as soon as possible before they are submitted for inspection.

Restoration Fund Report

Fundraising continued throughout the year with Grants being awarded from the following:

The Rank Foundation

Tesco Bags Scheme

NL Community Fund

The Samwoth Foundation

The Fore Raft Trust

The Maud Elkington Trust

The Green Hall Foundation

The Princes Community Fund

Together with the generous support of the Village and funds from the Village Hall reserves we reached our first milestone for funding phase 1. At the year end the builders had just started on site. Phase 1 is expected to take 6 weeks to complete.

Fundraising for phase 2 is underway. This is a much bigger target - in the region of £270,000. If anyone would like to make a donation to the project or has suggestions to assist with the fundraising please get in touch with a member of the Committee.

5 **Election of Officers**

The Treasurer, Secretary, Bookings Clerk and Parish Council representative all agreed to stand for another year.

In addition, Kelle Garner, Karin Goodburn and Chloe Shuttlewood all agreed to remain as committee members

6 **Election of Chairman**

Brian Godfrey was re-elected as the Chairman, proposed by Carolyn and seconded by Kelle

7 **Any Other Business**

Tom Price thanked the committee members for their work and especially, Brian Godfrey, who is “doing a great job”

8 **Date of next Committee Meeting**

The next ordinary meeting of the Committee will be held immediately on conclusion of this meeting

There being no other business the meeting closed at 7:45pm

Medbourne Village Hall Trust
Income and Expenditure Account
Year to 31 March 2021

		2021	2020
		£	£
Income			
Hire of Hall	Playgroup	4,146.67	5,175.00
	Tiddly Winks	460.00	220.00
	Scouts	918.07	942.50
	Others	10,375.00	3,640.00
	Consulting Room	-	600.00
	Miscellaneous Income/Donations	-	-
		<u>15,899.74</u>	<u>10,577.50</u>
Rate Precept		-	-
Investment Income	(Overstated in previous year)	- 164.75	498.25
Total Income - Ordinary activities		<u>15,734.99</u>	<u>11,075.75</u>
Less Expenses			
Electricity		402.17	260.29
Gas		271.75	1,395.15
Water		228.93	436.38
Insurance		1,160.82	1,109.89
Rent		236.46	-
Caretaking Incl. Materials		2,549.29	3,973.16
Maintenance	Grounds	884.00	2,072.00
Maintenance	Buildings	957.84	2,610.19
Equipment		99.87	-
Misc,		82.76	-
Total Expenses		<u>6,873.89</u>	<u>11,857.06</u>
Net Surplus/(Deficit) Ordinary Activities		<u>8,861.10</u>	<u>(781.31)</u>
Donations for chairs and tables		-	6252.5
Brought b/f		<u>505.71</u>	<u>5,746.79</u>
Balance held		505.71	505.71
Restoration Fund - B/F			
Donations Received		24,997.95	19,942.21
Fund Raising		28,435.00	3,802.36
Gift Aid		1,468.14	1,913.38
Expenses Incured		<u>(20,481.61)</u>	<u>(660.00)</u>
Current Balance		<u>34,419.48</u>	<u>24,997.95</u>
Defibrilator Fund	Transferred Jan 2017	<u>2,134.83</u>	<u>2,373.63</u>

Medbourne Village Hall Trust
Statement of Capital
Year to 31 March 2021

Brought Forward	Santander current account	23,842.66	19,577.33
	Cash Balance	469.20	452.64
	MHBS	<u>32,157.94</u>	<u>31,659.69</u>
Total		56,469.80	51,689.66
Total Surplus/Deficit in year		8,861.10	(272.60)
Restoration Fund Receipts/Expenses		9,421.53	5,052.74
Defibrillator Fund Receipts/Expenses		<u>(238.80)</u>	<u>0.00</u>
Balance Carried Forward		<u><u>74,513.63</u></u>	<u><u>56,469.80</u></u>
Represented by	Santander current account	42,135.74	23,842.66
	Cash Balance	384.70	469.20
	MHBS	<u>31,993.19</u>	<u>32,157.94</u>
		<u><u>74,513.63</u></u>	<u><u>56,469.80</u></u>
Designated Funds Held	Defibrillator Fund	2,134.83	2,373.63
	Pledged to Restoration Fund	15,000.00	15,000.00
	Appeal Fund	<u>34,419.48</u>	<u>24,994.95</u>
		51,554.31	42,368.58
	Working capital	22,959.32	14,098.22

Signed

B Godfrey
Chairman

Date