

# Minutes of Video Meeting Held on Monday 18th March 2021

Present:

Committee: Brian Godfrey - Chairman

Carolyn Frostwick - Treasurer

Steve Howden – Secretary

Lynn Easton - Parish Council Rep

John Young - Bookings Clerk

Karin Goodburn

Chloe Shuttlewood

Kelle Garner

Members of the Public - Meriel Godfrey, Rebekah Budenberg

Apologies for Absence Becki Howden, Tom & Ann Price Action

2 Minutes of Previous Meeting

The Minutes of the Meeting held on Monday 15 February 2021 were approved and will be signed by the Chairman.

- 3 Matters arising from the Minutes
- **3.1** Additional Covid booking conditions being reviewed by Kelle.

Kelle

# 4.1 Chairman's Report

Hire rates were discussed and it was agree to leave these at the current level with an annual review every March, any changes to be implemented 1st June

Pre-school/scouts have been informed about fees being waived during building work

Building works Risk Assessment to be carried out

Booking conditions to be reviewed

Provisional bookings being taken for post 21st June dependent on guidance at the time

Merriel to handover control of bookings system to John

Parish Council have made a grant towards the cost of repair of the roof

Asbestos has been found and will cost £560 for the builder to remove, Application for further grant towards this being made to PC. Another grant application is being made to the PC to help with costs of the new well cover

Some fire extinguishers to be re-sited before building work commences

Brian

Brian/ Karin Brian/

Steve

Brian/ John

# 4.2 Treasurer's Report

There has been no change in the general income and the year to date is £15,899 including the Covid 19 business interruption grant. Expenses have increased for utility and caretaking costs. In addition, UK Treework has ground out the stump of the Robinia taken down some time ago (£240) and CF has ordered 3 green bin permits (£165). The total expenses are currently £6,720 giving a surplus for the year to date of £9,179. Our financial year ends on 31 March so the totals for the year should not change too much.

We have received £44.50 from Harborough Lottery this month bringing the total to date to £103.00

There is no news regarding further Covid 19 support grants

### 4.3 Restoration Fund

Insurance is now in place for the building work, and it allows an over-run of more than a week. Work continues readying the Hall for the work to begin.

Fundraising for phase 2 is beginning.

The working party are working through detailed preparations for the start of Phase 1

# 4.4 Caretaking

- Medical room/loft cleared
- Holes made during asbestos checks have been re-filled
- Scouts have measured up for their new shed
- Chairs have been wrapped
- Cleaning organised for this term
- Fridge moved into small hall
- Fire Escape only front of building is available during building work, 2nd escape route has been requested using old doorway into school house.
   Awaiting response from trustees

# 4.5 Bookings

- 6th May Local Elections
- 10 July Art Group
- 15 Aug Party

All bookings are provisional

Scouts may start back after Easter

### 4.6 Defibrillator

All checks up to date - access will be left clear during building works

# 5 Forthcoming Events

Family Celebration in late summer to be planned

Kellie, Merriel, Karin

### 6 Governance

Safeguarding Policy created by Chloe and Brian was adopted by the committee H&S Policy being worked on Finance Policy being updated

Brian Brian/ Carolyn

# 7 Any Other Business

Architect has asked if new notice boards should be lockable. It was agreed to have 1 lockable and 1 open

### 8 Public Question Time

None

### 9 Date of Next Meeting

The AGM will be held prior to the next committee meeting, timings are as follows:

7:30 pm. AGM

7:45pm . April Committee Meeting

Both meetings to be held on Zoom

There being no further business the meeting closed at 9:00pm