

**Minutes of Meeting
Held on
Monday 14 October 2019**

Present:

Committee: Karl Jenkins - Chair (KJ)
Carolyn Frostwick - Treasurer (CF)
Lyn Easton – Parish Council Rep. (LE)
Bill Barrie – Bookings Clerk (BB)
Brian Godfrey (BG)
Steve Howden – Secretary (SH)

Members of the Public - Mr David Tuffs (DT), Mrs Merial Godfrey (MG), Mr Tom Price (TP)
Mrs Rebekah Budenberg (RB) Mrs Becki Howden (BH)

1 Apologies for Absence

No apologies were received

2 Minutes of Previous Meeting

The Minutes of the Meeting held on Monday 16 September 2019 had been circulated and it was agreed that they were a correct record of the Meeting.

3.1 Matters arising from the Minutes

KJ has spoken again with Jamie (tree surgeon) and is awaiting his brief report of each tree plus quote for the one that needs to be removed.

4 Chairman's Report

The Chairman had no issues to raise that are not covered elsewhere in the Agenda.

4.2 Treasurer's Report

The accounts show a deficit of £1,599.00. However, invoices totalling £3,225 have now been issued to the Preschool and these should be paid soon.

We have just received and paid the insurance renewal – the subsidence cover included will be cancelled if we are unable to provide a structural engineers survey. KJ is to arrange this. We had a claim a few years ago as a result of subsidence caused by tree roots. Our insurer has been taken over by another and they are going back to basics issuing quite detailed questionnaires for completion. As a result, we are not covered for damage caused by water ingress through the roof – as it is known to be in need of repair.

Balance payment outstanding from one of this summer's weddings to be chased up again.

Action

KJ

BB

The signatories on the bank account need updating. Amy is still included in the absence of a new secretary being appointed until recently. In the past there has always been two signatures required from three possible signatories. With KJ stepping down at the end of the year CF suggested appointing two new signatories so we would temporarily have four reducing to three next year. BG and SH agreed to be added as signatories provided this was accepted by the committee, this was formally proposed by CF and seconded by KJ.

CF/BG/SH

4.3 Restoration Fund

KJ and SS-C were to produce a plan of phased works so that possible grant sources could be identified. RB & CF would be happy to meet up to move this on.

KJ, SS-C,
CF, RB

Prior to this an inspection hole needs to be dug for assessment of 1970s foundations of toilet block. KJ gave an estimate of £175 to get this done, this expenditure was approved by the committee. (Inspection hole will be dug 17th October)

KJ

Costs for Main Hall re-size not yet obtained, a decision is needed on the toilet block first.

LE reported that a community grant of between £4-5k may be available.

All avenues for funding will be approached.

4.4 Caretaking

- BG reported that Aldens had completed the additional electrical/lighting works required approved at the previous meeting.
- The area for the new bench is ready, KJ has approached the donor to find out what exactly they want to put in place and he is currently thinking this over.
- The extra hedge trimming has been completed.
- BG, DT & SH have reviewed the various chairs available on the market and have settled on a lightweight, sleigh style chair frame. These are stacked on trolleys which can hold up to 25 chairs that can be easily moved around. The chairs will be upholstered and covered in either a vinyl/cloth finish. 2 trolleys will also be needed. Sample chairs will be displayed for the public to view and comment on 8th November. Wine and nibbles will also be provided, the evening will be publicised on the Village web site. The public will also be encouraged to either sponsor a chair or donate towards the cost. Cost of a chair is ~ £70 and a trolley is ~£135. The intention is that the existing chairs will be stored outside for use both inside and outside, the new chairs only to be used inside. A few old chairs may be kept back and kept in the outside storage area but the majority + the red chairs will be taken to the Community Church who will then send these to Malawi for use in a school. Feedback from the public will be discussed at the next committee meeting in November and a final decision will be made on which chair and quantity will be purchased. BG to draft a poster that DT can publicise using email and website.
LE reported that funding may be available from the Parish Council towards the cost of chairs. CF to liaise with PC to discover what funding may be available.
- The compost heap in the bottom corner has been flattened by Richard Beatty and the area was then seeded by Bryan Smith. The committee expressed gratitude to both Richard and Bryan for their help in getting these works completed.
- Fire Inspection not due till 19th October 2019 (subsequently booked for 1 Nov)

BG/DT

CF

<ul style="list-style-type: none"> • PAT testing: A letter is to be sent to all hall users next July requesting that any electrical items that belong to each group either are made available for PAT testing or are permanently removed from the hall. This item needs to be added to the VH agenda for next July. 	SH
<ul style="list-style-type: none"> • The scout group have agreed to handle the re-siting of the double socket and certification. 	
<ul style="list-style-type: none"> • MG reported that she is currently working on the cleaning checklist and hopes to complete this soon. 	MG
<ul style="list-style-type: none"> • A volunteer is required to check the condition of the hall between bookings when MG is on holiday. 	
<ul style="list-style-type: none"> • During the visit to review chairs at Great Easton VH, we were offered their existing crockery which is similar to what we already have. Great Easton are very shortly going to be ordering new crockery. BG/SH have expressed an interest in taking up this offer on behalf of the committee, but a firm decision is needed on whether the full committee agree to this? 	All
<ul style="list-style-type: none"> • MG reported that the leak in the Girls toilet has been fixed and that the urinals now flush correctly. 	
<ul style="list-style-type: none"> • Robinia Tree replacement: From the suggested list of replacement trees circulated by BG, CF suggested an Amelanchier. RB advised that any tree selected should not have poisonous fruit. (The Amelanchier was subsequently confirmed to have edible fruit). Decision to be made at November meeting, also BG suggested that the tree be planted by a professional. 	
<p>4.5 Bookings</p>	
<ul style="list-style-type: none"> • The new booking request for the Paranormal group has been accepted 	
<ul style="list-style-type: none"> • Several bookings have been received for children's parties 	
<p>4.6 Defibrillator</p>	
<ul style="list-style-type: none"> • MG will complete the October check shortly 	
<ul style="list-style-type: none"> • The initial training was carried out over 3 years ago. A new training course is to be offered. The Sports Club are in a similar position. SB to liaise to offer a joint training session. 	SB
<p>5 Forthcoming Events</p>	
<p>8th November – Public viewing of proposed new chairs with wine and nibbles. BG to arrange publicity. CF to arrange supply of wine/nibbles</p>	BG/CF
<p>18th January – Ceilidh evening with food and bar</p>	
<p>7th February – Wine Tasting evening hosted by Duncan Murray of Duncan Murray Wines.</p>	
<p>SH to arrange publicity/ticketing for the latter two events</p>	SH

9 Any Other Business

No items were reported this month

10 Public Question Time

TP asked for the Monday Teas to be added back onto the website. DT agreed to do this and send out an email to remind everyone that this is still taking place every week

DT

11 Date of Next Meeting

The next Committee meeting will be on 18 November 2019 at 7:45pm

There being no further business the meeting closed at 9:07pm