



Minutes of Meeting held on Monday 18th May 2015

PRESENT

Committee:

Karl Jenkins (KJ) – Chairman
Amy Hayward-Paine (AHP) - Secretary
Carolyn Frostwick (CF) – Treasurer
Lyn Easton (LE) – PC representative

Public:

Tom and Ann Price
Rebekah Budenberg

1. Apologies for Absence

Bill Barrie
Jane Bolter

2. Approval of April Minutes

Approved by KJ and seconded by CF

3. Treasurers Report

A quiet start to the year. We have received income of £250 and expenses of £638.47. The expenses are all the utility bills gas electricity and water.

BB and CF recently met to discuss bookings and invoicing. He is to take over all the invoicing in future as it fits well with the bookings side and he will use a new numbering system with effect from the 1 April 2015. Customers will be encouraged to pay by BACS and BB will liaise with CF so that the receipts in the bank account can be reconciled to invoices raised.

The recent Film night held on 15 May raised £67 after all expenses.

CF advised that BB is speaking to Tiddlywinks about overdue payment from last year and this half of 2015.

4. Lyn Easton

KJ welcomed Lyn to the Committee.

It has been agreed that Tim Gidley Wright will pass over his keys and VH files to LE.

LE asked for some details about the Caretaker's role as she might be able to suggest someone to help.

AHP will contact LE to get her contact details then update the Committee list. AHP to also advise meeting dates.



KJ introduced David Tuffs and explained his role as advisor.

5. **Events**

Film night

Paddington raised £67. KJ suggested that this should become a regular, bi-monthly event to sustain interest. AHP suggested that this has to be considered in terms of committee commitment. CF suggested that teenage films could be appropriate as there is currently a gap for entertainment for this age group.

AHP asked if a professional film company needs to be used to set up and show more up to date films.

AHP to ask JB about how the regular film night held in Great Easton VH is organised.

Railway Event

6th June. Committee required to bake cakes and serve tea 10.30am – 4pm.

Not all committee members are available all of the day so if there is an issue perhaps the WI could be asked to help.

Margaret will help serve teas for part of the day. AHP can support in the morning only. KJ will support also. CF to ask Sue Delany and her neighbours.

DT will require access the day before and will speak to BB about booking this out. LE confirmed she will also look to support.

Wine Safari

Date to be firmed up with Caroline Jack; AHP to advise the committee.

Summer meet the neighbours

Thursday 9th July 'drinks on the lawn' 7-9pm. BB to speak with the Yoga teacher as the event will clash on the night of her class.

Food Event

29th August. AHP confirmed she is working closely with Ashley Farm Shop on this. Email being sent to prospective producers this week.

6. **Maintenance and Repairs**

KJ is taking the broken ridge tile to Cornwall to try and locate replacement as Tim Polito has been unable to source one locally.

KJ has sourced a wheel for the main paddock gate to assist it being opened. He is also supplying a combination lock to restrict access.

He is also waiting for quotes for sandblasting and main hall repairs from Tim Polito. LE asked why other quotes were not being obtained. KJ explained that his quote is used as a guide to other quotes that are subsequently being obtained.

KJ to complete drawings by the next meeting. CF asked if Shelia could provide drawings also. KJ to use his drawings as a guide for committee discussion and then for the Parish Council.

7. **Bookings update**

KJ advised that BB is happy with the current Google Calendar system especially as he was encountering some teething problems with the HallMaster system. There followed a discussion around pricing due to a fitness class that might become a regular booking. This needs further discussion.



8. **Caretaker gift**

CF to source Ian Stephens gift; KJ to buy voucher for Mick.

9. **Caretaker**

CF is looking into whether the Church mower contractor could also manage the VH grounds as it is felt by the Committee that the role is prohibitive in its current remit as buildings maintainer and grounds man.

AHP requested Ian Stephen's details for the interim caretaker so his mower can be used in the meantime.

CF highlighted that there is a Parish mower fund, half of which is funded by the Sports Club, the remainder by the Parish Council. DT asked whether the mower could be used by the VH or the funds used to buy a mower for its own use.

LE commented that the village has supported the Sports Club's fundraising so the mower or fund could in rights be used by other villagers, and there is a need for the VH to have this. LE will approach the Parish Council about this at the next meeting.

CF will look at copy for Caretaker job advert.

AHP flagged that some supplies are low and asked what the procedure was for ordering. KJ advised that we have an account with ESPO and will forward details. He questioned whether we received the best rates and an alternative supplier could perhaps be costed out.

10. **AOB**

Proposed boundary move

KJ suggested that the boundary with the adjacent house could be moved to help improve the frontage of the VH and is working with Free School Charity Trust on this. The land registry would need to be involved with the change of use.

The raised bed would be mimicked on the site. KJ supplying plans to Tom Price.

Pre-School

CF advised that plans have been submitted to the county council for the move to Bringhurst. There are issues with Highways currently. JB to advise at the next meeting.

VH interior

Tom Price asked what the status was with the damp wall in the smaller room. Suggestion from KJ to put up wooden boarding to allow the wall to breath. DT to investigate.

Mowing

Colin Lawson could be an option for mowing – he charges £10 per hour – so approximately £40 per month. KJ to ask him for a quote.

VH website

The main Parish website is to be hosted separately going forward and there is a suggestion that the VH site could be part of this. KJ, BB and AHP to meet with DT to discuss options. David Tuffs investigating webhosting options. The working group will need to include a VH representative.



Cleaners Cupboard

Ann Price asked that access is given to the cleaners cupboard, which stores money tray and trolley for teas. AHP could see no issue with this apart from that the safe that holds the keys cannot be opened as the door is faulty. CF to locate receipt for the safe.

Pilates

AHP to ask the Pilates teacher if the class could move to a Tuesday evening, with a reduced hire rate potentially. This would allow Youth Club to access the room on a Wednesday evening, on non-WI meeting nights.

11. **Date of next meeting**
Monday 15th June 2015. 7.30pm

There being no further business the meeting closed at 9.09pm