



Minutes of Meeting Held on Thursday 19th March, 2015

PRESENT

Committee:

Karl Jenkins (KJ) – Chairman
Amy Hayward-Paine (AHP) - Secretary
Carolyn Frostwick (CF) – Treasurer
Bill Barrie (BB)

Public:

Tom and Ann Price

1. Apologies for Absence

Joy Brankin-Frisby (JBF)
Tim Gidley-Wright (TGW) – PC Representative
Jane Boulter (JB) – Pre-School Representative

2. Treasurer's Report

The Treasurer presented a set of accounts for the year to date which is now virtually complete for the year. We are currently showing a deficit of £3,246.65 for the year. CF has now prepared an invoice for Pre-School which comes to £2,500.00 after allowing a discount of £700 in respect of Wednesday afternoons, when no charge is made for the use of the Hall.

Generally booking receipts are down compared with previous years and we have also incurred heavier than normal expenses.

CF to chase up on boiler servicing as it is not clear if this has happened and we require a certificate to confirm servicing.

CF passed information about a bar service to BB. The company would give 10% of sales back to the VH so worth keeping on file. Could also add the details to the website. BB to look into the details.

3. Approval of Minutes from January and February meetings

February Minutes approved by KJ; need to be seconded by TGW at next month's meeting. Due to lack of committee attendees from January's meeting, the Minutes were seconded in March.

4. Matters arising from January meeting

Martial Arts

Following AHP's communication with the teacher, BB to chase as there has not been any recent feedback and it has the potential of being a good revenue stream for the VH.

Model Railway

The event has been confirmed as Saturday 6th June. The VH committee is providing the refreshments (home made cakes, teas).



5. Events

Food Event

AHP confirmed that she has support from the Great Food magazine and a couple of local producers. Once the date has been confirmed, potential stallholders to be contacted. CF suggested September as a provisional date.

Similar events have charged £55 for a 3m x 3m stall, £100 for 6m x 3m, with a £5 charge for the table.

Film Night

It was agreed that Paddington would be a popular choice; KJ confirmed that it is released on Monday. It was agreed that Friday 1st May at 6pm would be a good date. Need an advert in the Parish magazine, which AHP will draft and circulate.

Wine Safari

The Committee agreed that hosting another wine safari would be a good revenue stream based on money raised two years ago. AHP is organising this with the support of Caroline Jack, with proceeds being split between the Hall and Cancer Research. When Caroline returns from holiday, the date will be firmed up. It has already been agreed to charge £20 per ticket (a reduction of £5 on previous events) but increase the number of tickets available. The Village Hall will be the last 'house'.

VE Day commemoration

KJ suggested that the VH could host a party to celebrate VE Day and he will scope the idea out. Potentially the WI could support and it could be promoted at the next Parish Council meeting. It was agreed that any monies raised should be split with a military charity.

6. Maintenance and Repairs

Planning

Tom Price wrote to KJ to ask that any plans were highlighted to MFSC. As such, the Village Hall will be pleased to respond, providing details of the Survey and programme of events that are planned.

In the meeting, KJ pointed out that ceiling and lighting should be looked at soon in main room. Quotes would be required for the work.

It is anticipated that the Pre-School would use the VH until Christmas, therefore any works would be have to be carried out in the summer, avoiding the two weddings scheduled for in August.

KJ to format a maintenance schedule for Tom's letter and pass the survey to him, with a review of works carried out to date.

Caretaker

Mick Garfield has now resigned from his position as caretaker. The Committee agreed that an advert must be placed in the Parish magazine, the VH notice board and the village shop.

AHP to prepare the advert and circulate.

Ridge Tile

One of the tiles fell and smashed during the recent storms. A replacement tile is still to be found.



7. Website update and Bookings Status

Booking system

AHP has handed over Bookings to BB. He advised that the Google password should be changed for security reasons.

BB asked if the VH mobile number could be removed from the website. KJ has asked that the number remains in case of changes of personnel.

BB is now trialling the HallMaster system. He needs images which are available via the VH website gallery. AHP and BB to meet to run through these.

BB advised that the HallMaster system can generate invoices and also has the capacity to advise of BACS details.

8. AOB

Budget

KJ highlighted that gift aid has changed, with the first £1000 donated now tax free. We do not have a gift aid facility online as it was never used.

Gigaclear

It was confirmed in an email from David Tuffs that Gigaclear broadband is confirmed for Medbourne. As such, the VH is entitled to free broadband, including installation, for one year. Thereafter there is a charge, with a notice period of three months. KJ has agreed to it being installed, as the cost of three months out weighs the benefit of having it free for 12 months.

AGM

AHP to highlight the AGM is on 20th April asap.

Cost of weddings

CF and BB flagged that potentially £450 is quite expensive. We need to make it clear that there is a maximum of four weddings per year. There followed a discussion around the cost of weddings and it was agreed that *from £250 is a good start. Residents should be charged less.

9. Public Question Time

Tom Price highlighted that the main door frame is loose. KJ to check it.

Ann Price checked if bookings can still be made if the user is not online. The Committee is clear that bookings can be made both online and via telephone queries.

Ann Price also reminded the Secretary that notice about Sunday Tea's needs to be placed in the Parish magazine.

To surmise, the following information will be placed in the next issue:

Caretaker vacancy

Availability for Sunday Teas

VE Day celebration



It was also agreed to produce a newsletter to post to residents to contain the following information:

Caretaker vacancy

Availability for Sunday Teas

VE Day celebration

Film Night

Date of AGM

10. Date and time of next meeting

AGM: Monday 20th April 2015, 7.00pm; main meeting to follow.

There being no further business the meeting closed at 21.02