



Minutes of Meeting Held on Monday 10th December, 2014

PRESENT

Committee:

Karl Jenkins (KJ) – Chairman
Carolyn Frostwick (CF) – Treasurer
Amy Hayward-Paine (AHP) - Secretary
Tim Gidley-Wright (TGW) – PC Representative
Jane Boulter (JB) – Pre-School Representative

Public:

Bill Barrie

1. Apologies for Absence
Georgina Hardman-Ward

2. Treasurer's Report
The Treasurer will provide an update in January once all expenses from Christmas Tree event submitted. It was noted that invoices from the Pre-School are still outstanding and the Bookings Clerk has been asked to provide these.

3. Approval of Minutes from November meeting
Approved by KJ and seconded by CF.

4. Matters arising from November meeting
Nevill Arms paid its contribution to the Tree Lighting; Matt Oliver's is still outstanding.
KJ highlighted that FOC compost still available.
It was noted that JB has concerns about the edges of the flowerbed. This has been noted; no action at present.

TGW reported that he has spoken to the organisers of the Ladies who Love to Shop event. They will be invited to the March meeting so we can put plans in place for this.

5. Review of Christmas Tree unveiling party

What went well

The lights worked and looked good.

Waterloo Farm food was well received however less food sold than expected.

The children enjoyed the film and it was a pull for the event.

£73.73 raised from the chocolate fountain.

£378 from sales of wine. Wine still to be paid for.

What could be improved

Food could have been spicier and perhaps burgers and sausages work better for families with children.

Increase pre-publicity (however it was noted that as much as possible had been done on pre-publicity with the small committee!)

Have the chocolate fountain indoors and mulled wine outside.



Add beer, coke and OJ for soft drinks

Actions for next event

Carol singing / choir – children? This will help people stay longer.

Make sure people know it's an annual event with publicity.

6. Maintenance and Repairs

There is a requirement to erect a drain across the patio for rainwater. KJ reported that Tim Politio has quoted approximately £600 for the channel to the drain with a connector. This was seconded by CF. KJ to ask David Tuffs to advise Tim Polito.

7. Website update and Bookings Status

AHP flagged that there is still not a hard copy of the booking form so will circulate her suggestions to for the old form for comment before the next meeting.

It was agreed that hire charges are still not clear. They need to be advertised in the hall and on the website for clarity. There followed a discussion by the committee around the appropriate amount that should be charged, bearing in mind that residents are given a slightly reduced rate.

Residents are currently charged £25 per session (i.e. per morning or evening, four hours); non-residents are charged £30 for the same amount of time.

Wedding charges are £250 for the weekend.

It was agreed to keep these rates, being proposed by KJ and seconded by CF. AHP to details to the website and Notice Boards.

It was agreed that bookings need to be proactively managed. KJ highlighted that there is a new volunteer able to join the Committee, Bill Barrie.

KJ forwarded a motion for Bill to join the Committee, and this was agreed by all.

Bill suggested a BACS system for payment and can support with bookings. AHP to forward the details for the proposed online booking system to him.

8. AOB

It was agreed that all committee members should have a front door and cupboard key.

AHP to review who else have keys (i.e. Pre-School).

AHP to note on the website that all committee members have keys.

AHP to ask DT to cut four of cupboard and four of front door.

CF flagged that the Gas boiler is due to be serviced end of January by Welland Valley Gas. CF to manage.

The Committee agreed that in order momentum for events is maintained we need a calendar of events, with perhaps a soup day in March.



CF suggested a MuddleMind quiz on the first Tuesday in March and will ask Nick and Elaine who used to run this when they owned the Nevill Arms.

9. Public Question Time

No questions from the public.

10. Date and time of next meeting

Monday 12th January 2015, 7.30pm. It was noted that to ensure the meeting overview and news was include in the next Parish Magazine that the meeting was moved to later on in the month from February.

There being no further business the meeting closed at 9.00pm.