

## MEDBOURNE VILLAGE HALL

### Minutes of Meeting held at 7 p.m. on Monday 21<sup>st</sup> May 2012

**Present:** Committee – Karl Jenkins (Chairman), Carolyn Frostwick (Treasurer), Jane Boulter, Michael Garfield, Susie Garfield, Nickie Philbin.  
Public – Ann & Tom Price

**1** **Apologies:** Kevin Thompson, Ian Clarke, Keith Sandars.

**2** **Minutes of Meeting held on Monday 16<sup>th</sup> April 2012**  
Copies of the Minutes had been previously distributed to all members, the Minutes were passed as a true record, proposed Jane Boulter, seconded Michael Garfield.

**3** **Matters Arising from Previous Minutes**

**a** The Chairman confirmed that the stump of the beech tree had now been removed and all the wood sold off. The suggestion still stands to plant in the autumn a fairly mature tree, possibly a Walnut.

**b** With regard to the proposed Constitution it was decided that Nickie would send out again the links and distribute two forms to each person for them to work on.

**c** Susie confirmed that she is still awaiting more quotations for the replacement of the roof, mention was also made that the gutters will also require renovation.

**d** The Chairman confirmed that we had made a grant application for the disabled ramp but that this had been unsuccessful.

**e** It was confirmed that the new sign boards for the Village Teas had now been received and the Committee were very happy with them

**f** Michael Garfield confirmed that work was in progress on the repairs needed to the skirting boards.

**g** Jane Boulter mentioned that the provision of the small garden for the Playgroup had been delayed due to the bad weather.

**h** The Chairman confirmed that quotes were now being received for the installation of the disabled ramp.

**4** **Any Other Business**

**a** It was confirmed that a letter had been sent to the Insurance Company regarding the claim and that a cheque for £1,000 had been included in respect of the excess.

**b** Mention was made that an up to date Public Liability Insurance Certificate had been received and a copy would be put on display

**c** The Treasurer gave an overview of the current position with regard to the Accounts and mentioned that the fees from the Youth Club were outstanding from the 24<sup>th</sup> February 2012

**d** As several Committee members were unable to attend the Election of Officers was held over to the next meeting

- e A list of “The Aims of the Village Hall” was to be drawn up and discussed at the next meeting
- f A list of suitable trees to be located in the compost area is to be obtained from Simon Clarke
- g It was agreed that a water butt should be provided for the proposed children’s garden, the location to be decided
- h It was agreed that a further discussion should take place with regard to the future timing of Rate Reviews
- I It was agreed that providing there were no bookings that evening, then the Playgroup could leave out their equipment without incurring a fine
- j Susie mentioned that there have been issues with paint on the floors and also cigarette butts
- k It was agreed that in respect of the “larger” mainly out of village bookings we should ask for a £50 refundable deposit in respect of any damage which may be caused
- l Mention was made that the replacement glass for some of the external windows is still awaited
- m It was reported that a large hole had appeared under one of the sheds possibly caused by foxes or badgers. A pest control person was to be asked to investigate
- n It was agreed to place a notice in the Parish Magazine to try and identify persons with the time and skills to assist in particular the applications for Grants and also a forthcoming survey.

**5 Public Question Time**  
No matters raised

**6 Date and Time of Next Meeting**  
Monday 18<sup>th</sup> June 2012 at 7 p.m.