

MEDBOURNE PARISH COUNCIL

Minutes of Meeting held on Monday 1 March 2021

726.0 ATTENDANCE

Present : Cllrs Gidley-Wright, Shaen-Carter, Caffrey and Easton

Also present: Parish Clerk (MF), four members of the public, Cllr Rickman (HDC).

727.0 DECLARATIONS OF INTEREST

None

728.0 REQUESTS FOR DISPENSATION

None

729.0 MINUTES OF PARISH COUNCIL MEETING (held 1 February 2021)

729.1 It was agreed that draft minutes of meetings be circulated and agreed by Councillors within two weeks of the date on which it is held. The minutes will be approved at the next Parish Council meeting before being placed in the public domain on the village website.

Action : MF to check the Council's 'Terms of Reference' here.

729.2 One amendment was agreed to the draft circulated from 1 February : minute 721.4 should record an 'in principle' agreement to create a new website for Council business, if regulations so require.

729.3 It was clarified that minute 716.2.3 should record there was no change required to the proposed location of the new 'Gateway' on Hallaton Rd.

730.0 PUBLIC REPRESENTATIONS (also via Zoom)

730.1 A request was put forward that the Parish Council ask the developer of the new properties to be built on Hallaton Road to leave the existing hedge to a high height until much later in the development works. It was agreed that MF circulate a draft letter to the developers and Councillors will approve for issue.

Action MF

730.1 It was noted that potholes require attention to the road surface at Springbank.

731.0 CLERK & COUNCILLORS REPORTS

731.1 Councillor vacancy

Cllr GW will construct a profile of the position and its responsibility to be placed on the village website.

Action CllrGW

732.2 Traffic reduction measures

The Clerk was asked to confirm which permit will be required by County Highways for the selected contractor to be permitted to commence works to erect the 'Gateways'. **Action MF**

732.3 Update on website accessibility

Further information on the process of website audits had been circulated prior to the meeting, plus information on the current requirements received from LRALC. It was acknowledged that a claim of change being 'too burdensome' for the Council to undertake is unlikely to be acceptable.

It was agreed to obtain a quote for a second audit and to share this via email (DT can be asked, if this is of interest to him) If a further audit is to recommend a new site rather than just amendments to the existing pages, it was noted that the 'WordPress' programme would be the preferred format. **Action MF**

733.0 TO RECEIVE REPORTS ON THE FOLLOWING MATTERS:

733.1 Village Hall

A grant application has been submitted to the Parish Council for assistance with roof repairs.

Ideas on commencing an on-line booking system are awaiting clarity on the format of the future website.

733.2 MEFT

Nothing to report.

733.3 Sports Club

The suggestion was made to check on how to promote sports take-up by girls and adult women provision. Cllr C agreed to contact the club on its current perceptions and future strategy. **Action CllrC**

733.4 Village broadband/website

Nothing more to report.

734.0 TO CONSIDER AND COMMENT ON PLANNING MATTERS

734.1 Applications to HDC:

734.1.1 Ref. No: 21/00245/FUL - Holt Cottage 13 Drayton Road Medbourne
(*Erection of Oak Frame Garage*)

It was agreed there is no objection to the application.

734.2 Other planning matters:

734.2.1 19/01274/OUT Paynes Lane - anticipated 'Section 106' payment

It was noted that there is a HDC 'working party' looking at s106 procedures and policies, and Councillors agreed that this should consider greater involvement from Parish Councils in how s106 finance is used locally.

734.2.2 21/00170/PCD - conditions relating to Uppingham Road housing

It was agreed that CllrSC send comment on the proposed materials for this application to MF to return to HDC. **Action CllrSC/MF**

734.2.3 It was noted that there may be an application submitted retrospectively regarding wall construction at Cobblers Cottage.

735.0 TO NOTE CORRESPONDENCE RECEIVED:

735.1 A complaint had been received about dog mess along Ashley Road. Cllr SC agreed to suggest some signage here. **Action CllrSC**

735.2 Information had been received on the May 2021 Census. A poster had been placed on the notice board and other information on the website.

735.3 The trunk found in the Village Hall attic was found to be empty.

735.4 Information received on H & S audits for water systems will be copied to the Chair of Village Hall.

735.5 It was noted that activity has been focused on the erection of a potential phone mast close to Nevill Holt. The Clerk was asked to investigate what details could be available and to check the formalities of planning requirements for such masts. **Action MF**

Cllr R agreed to contact HDC Planning to discuss the same matter.

735.6 The latest LRALC newsletter had noted that permission to hold Parish Council meetings via Zoom arrangements may have to cease @7 May.

735.7 It was noted that a request had been received for a 'Great TOMMY Sleep Out' to be held in the Hollow as a charity fundraiser. Councillors noted that Brian Smith is aware of the proposal, and it was agreed to support the initiative.

735.8 Cllr R noted that the HDC elections are likely to proceed in May. Canvassing is likely to commence from 8 March, and some information will be prepared for the village website.

736.0 2020-21 BUDGET AND APPROVAL OF PAYMENTS

736.1 Payments to approve in March 2021:

- M Field (salary for February) : **£173.48**
- HDC (bins): **£133.43**

- HM Revenue & Customs (NI and Tax): **£130.20**
- LRALC (training course 19 April): **£25**
- Medbourne Village Hall (grant for repairs – see 737.1): **£500**

736.2 **Bank reconciliation to February 2021** - details circulated.

736.3 **Quarter 4 expenditure, and indicative end-year figures** – details had been circulated. The 2020-21 precept will be fully committed along with some reserves, with expenditure noted in 736.4 and 736.5 below.

736.4 It was agreed to proceed with the erection of the proposed Village Gateways, as soon as the licence details have been confirmed.

736.5 It was agreed to repair or replace the gate adjacent to the fencing by the children's playpark. An estimate will be obtained, circulated and agreed by email. **Action CllrSC**

736.4 MF noted that a VAT claim for the year will be submitted in the region of £660.00 plus any final additions.

737.0 GRANT APPLICATIONS

737.1 An application had been received for £500 to go towards current costs of roof repairs at the Village Hall. **This was agreed for £500.**

738.0 QUESTIONS TO THE CHAIR

739.0 ITEMS OF REPAIRS AND MAINTENANCE

739.1 Footpath at Rectory Lane (B58)– complaint report no. FS311300719

739.2 Cllr GW to report excess glare from external light at Village Hall and to check with Ian Clark on settings to reduce this glare. **Action CllrGW**

739.3 Potholes at Springbank– Cllr GW to report. **Action CllrGW**

739.4 It was noted the need for some repairs to the Packhorse Bridge have been identified by County Highways.

739.5 The required drain clearance had been reported by Cllr GW.

740.0 COUNCIL TRAINING AND RESOURCES

No action required.

741.0 ITEMS FOR NEXT AGENDA

Review of legislation / regulations for Zoom meetings.

DATE OF NEXT MEETING:

Monday 12 April 2021, 7.30 pm