

MEDBOURNE PARISH COUNCIL

Notice of Annual Meeting of the Parish Council

The Annual Meeting of Medbourne Parish Council will be held in the Village Hall, Medbourne on Monday 13 May 2019 at 8.00 p.m.

Members of the public are welcome to attend but are not permitted to participate except under 'Public Representations', when invited to do so by the Chair.

Martin Field

Martin Field
Clerk to the Council

6 May 2019

411.0 ELECTION OF CHAIR (followed by Acceptance of Office)

412.0 APPOINTMENT OF VICE-CHAIR (followed by Acceptance of Office)

413.0 APOLOGIES FOR ABSENCE (Apologies submitted by Cllr Caffrey)

414.0 DECLARATIONS OF INTEREST

415.0 REQUESTS FOR DISPENSATION

416.0 REVIEW OF ITEMS REQUIRED BY STANDING ORDERS:-

1. standing orders, financial regulations and internal controls, and to recommend any changes considered appropriate.
2. delegation arrangements to committees and staff.
3. arrangements, including charters and agency agreements, with other local authorities and review of contributions made to expenditure incurred by them.
4. representation on or work with external bodies and arrangements for reporting back.
5. inventory of land and assets including buildings and office equipment.
6. arrangements for insurance cover in respect of all insured risks.
7. subscriptions to other bodies.
8. complaints procedure.
9. procedures for requests under the Freedom of Information Act 2000; Data Protection Act 1998; and 2018 General Data Protection Regulations
10. policy for dealing with the press/media.

417.0 APPOINTMENT OF ANY OTHER COMMITTEES deemed necessary and to determine their terms of reference.

418.0 APPOINTMENT OF TRUSTEES AND REPRESENTATIVES AND AGENTS

- | | |
|---|--|
| <input type="checkbox"/> Information Resource Advisor | <input type="checkbox"/> Internal Auditor |
| <input type="checkbox"/> Keeper of the Hollow | <input type="checkbox"/> Keeper of the Village Benches |

- | | |
|---|--|
| <input type="checkbox"/> Legal Advisor | <input type="checkbox"/> LRALC representative |
| <input type="checkbox"/> Medbourne Charities representative | <input type="checkbox"/> MEFT representative |
| <input type="checkbox"/> Parish Maintenance | <input type="checkbox"/> Planning representative |
| <input type="checkbox"/> Sports Club representative | <input type="checkbox"/> Street Lighting Warden |
| <input type="checkbox"/> Tree & Brook Warden | <input type="checkbox"/> Village Hall representative |
| <input type="checkbox"/> War Memorial Warden | <input type="checkbox"/> Nomination to Valentine Goodman Charity |

419.0 TO NOTE THE INSPECTION OF TRUST DEEDS AND INSTRUMENTS

420.0 MINUTES OF THE PC MEETING ON 1 APRIL 2019

421.0 CLERKS REPORT

- Renewal of BT domain names *automatic renewal*

422.0 PUBLIC REPRESENTATIONS

423.0 TO RECEIVE REPORTS ON THE FOLLOWING MATTERS:

- | | |
|---------------------------------------|--|
| <input type="checkbox"/> Village Hall | <input type="checkbox"/> Village broadband & website |
| <input type="checkbox"/> MEFT | <input type="checkbox"/> Sports Club |

424.0 TO CONSIDER AND COMMENT ON PLANNING MATTERS

19/00708/FUL DEL/NR 3 Main Street, Medbourne (Dormer Windows and roof works)

425.0 CORRESPONDENCE

426.0 QUESTIONS TO THE CHAIR

427.0 TO CONSIDER AND COMMENT ON PLANNING MATTERS

428.0 TO NOTE ANY ITEMS OF REPAIRS AND MAINTENANCE

429.0 TRAINING AND RESOURCES

430.0 PC BUDGET AND APPROVAL OF PAYMENTS

430.1 To note : 2019-20 charges for payroll services – Autela Group Ltd.

430.2 Payments to be issued :

E-on (electricity charges) – **£460.76**

M Field (salary April and May 2019) - **£307.56**

LRALC (2019-20 fees) - **£197.92**

D G Norman (replacement mower) - **£420.00**

Medbourne Village Hall (hire of hall) - **£75.00**

430.3 Indicative income / expenditure totals for 2018-19

431.0 ITEMS FOR NEXT AGENDA

DATE OF NEXT MEETING – Monday 3rd June 2019 at 7.45 pm