

MEDBOURNE PARISH COUNCIL

Minutes of the Parish Council held in the Village Hall, Medbourne on Monday 1 April 2019 at 7.45 p.m.

Present : Cllrs Gidley-Wright, Pilkington and Shaen-Carter, plus Cllr Rickman (HDC), Parish Clerk, and 1 member of the public

ITEM. NO.	ITEMS	
392.0	APOLOGIES FOR ABSENCE Cllrs Easton and Caffrey	
393.0	DECLARATIONS OF INTEREST None	
394.0	REQUESTS FOR DISPENSATION None	
395.0	MINUTES OF THE PC MEETING ON 4 MARCH 2019 These were agreed with one small amendment : to omit the reference in point 382.1 to the Parish Council Notice Board.	
396.0	PUBLIC REPRESENTATIONS No points were raised for discussion at the meeting.	
397.0	UPDATES OF MATTERS ARISING / CLERKS REPORT	
397.1	It was noted that a renewed order had been made for the replacement mower. It is hoped that the previous 2018 quoted price can be maintained, but the Clerk was given authority to accept a price up to 10% higher if required.	MF
397.2	A price for changing all the street lights to LED bulbs was being awaited from LCC	
398.0	TRAFFIC SURVEY – FEBRUARY 2019	
398.1	A draft report on the recent survey had been compiled from Cllr P. Interpretations of the results had been included from Ian D and it was agreed to send the full draft back to him to check on how his information had been summarised. The report would be placed on the website and village notice board.	Cllr P Cllr P

399.0	LOCAL ELECTIONS MAY 2019	
399.1	Nomination packs had been issued –deadline is 3 April 2019.	
400.0	CITIZEN ENGAGEMENT IN MEDBOURNE	
400.1	<p>This item considered general ideas for engaging local members of the community in activities of for wider local benefit.</p> <p>It was noted that at least 24 months residency must be had in the parish before being able to stand for nomination to the PC, though the Chair of the Village Hall Committee has issued a general invitation for parishioners to assist their work immediately.</p> <p>The discussion noted that the recent litter pick had been attended by @12 volunteers – more such volunteers coming forward would be welcome, though tasks also needed to be previously identified for them to undertake. Cllr GW offered to discuss village activities with forthcoming neighbours in new properties.</p>	
400.2	<p>The suggestion as made of holding a large event as a kind of 'Village Open Day' to promote all kinds of local sports clubs and local groups – it could almost be an extension of 'Meet the Neighbours' that could include information and contacts on all village facilities. This had occurred in the past, though usually by a . separate organising group rather than being organised by the PC. Cllr GW to liaise with the Village Hall Chair on such ideas.</p>	Cllr GW
401.0	TO RECEIVE REPORTS ON THE FOLLOWING MATTERS:	
401.1	<p>Village Hall The HDC survey on Village Hall facilities had been circulated prior to the PC meeting. Cllr SC will complete and issue back to HDC but welcomed help with the response.</p> <p>Work continues to redraft an application to the national Lottery.</p> <p>The wooden Village Hall Notice Board needs repainting - the Parish Council Board has been emptied of old notices.</p>	Cllr SC
401.2	<p>MEFT The annual Easter raffle is under way to raise funds for insurance and safety inspection costs. More volunteers could be welcome.</p>	
401.3	<p>Sports Club No report</p>	
401.4	<p>Village broadband and website No report</p>	

402.0	TO CONSIDER AND COMMENT ON PLANNING MATTERS	
402.1	<u>Applications submitted to HDC:</u> Ref. No: 19/00270/FUL 18 Manor Road (<i>erection of two-storey rear extension</i>) The plans show a bigger kitchen/diner plus upstairs master bedroom and en-suite. It is a similar extension size to next door. Extension had been obtained from HDC to respond by 2 April 2019. Decision : The application was supported with no objections.	MF
402.2	<u>To note decisions undertaken by HDC:</u> None noted.	
402.3	<u>To note enforcement actions commenced by HDC :</u> None noted.	
402.4	<u>Other planning matters :</u> None noted.	
403.0	TO NOTE CORRESPONDENCE RECEIVED:	
403.1	It was noted that concern had been raised with the PC that parishioners and passers-by were being intimidated by loud and aggressive barking from a dog roaming in a local front garden.	
404.0	BUDGETS AND APPROVAL OF PAYMENTS	
404.1	The following payments were approved from the 2018-19 budget: - EoN (lighting Maintenance) : £126.43 - HDC (Bins) : £125.69 - Autela Group (payroll services) : £47.00	MF
404.2	Payments to approve from 2019-20: The Parish clerk noted the April salary figure would be deferred whilst a tax adjustment is raised with the payroll services provider.	MF
405.0	AUDIT OF PC ACCOUNTS	
405.1	It was noted that an indicative outturn of income and expenditure for 2018-19 is an underspend @1500 on the year's precept, plus a repayment of VAT of £3300. Discussion was had on the year-by-year budget items set aside for bench repair / replacements, but which was little used. It was agreed to contact the Bench Wardens and bring back to PC.	Cllr P

405.2	Basic arrangements for 2018-19 audit had now been received from the External Auditors. It is hoped that the first Internal Audit can be arranged for @ end-April.	MF
406.0	GRANT APPLICATIONS	
406.1	Copies of invoices for recent decorations and improvements to the Village Hall had now been received. It was agreed to award £385 towards such costs, this figure being the remaining sum of the 2018-19 budget item set aside for 'local grants'. MF will write a draft to Village Hall Chair and Treasurer (Karl and Karen) explaining this position and send to Cllr GW to consult with others on its final form.	MF
406.2	It was noted that it will help the PC in future if ideas for local grant provision could come to the PC in advance of its yearly budget-setting. Any retrospective must be only agreed in exceptional circumstances and not considered as the norm.	
406.3	The PC's 2019-20 budget allocation has been set at £1200.	
407.0	QUESTIONS TO THE CHAIR None raised.	
408.0	ITEMS OF REPAIRS AND MAINTENANCE:	
408.1	The faulty lighting at 36 Drayton Road had been reported.	
408.2	The large holes /craters in the Manor Road area were noted to still be a danger to motorists and cyclists. Cllr LP agree to report this to LCC Highways.	Cllr P
409.0	COUNCIL TRAINING AND RESOURCES No requirements were noted at present.	
410.0	ITEMS FOR NEXT AGENDA Information on deal with PC financial reserves and the formal parameters for issuing yearly grants.	MF
	DATE OF NEXT MEETING <i>7.45 13 May 2019 – Annual Meeting of Parish Council & Annual Parish Meeting (two meetings)</i>	