

MEDBOURNE PARISH COUNCIL

Minutes of Meeting 3 September 2018

Present: Cllrs Pilkington (Chair for the meeting) Caffrey, Easton and Shaen-Carter.
 Also present: 4 members of the public, and Martin Field (Parish Clerk).
 [Apologies had been received from HDC Cllr Rickman.]

MIN. NO.		ACTION
275.0	APOLOGIES FOR ABSENCE Cllr .Gidley-Wright	
276.0	DECLARATIONS OF INTEREST None	
277.0	REQUESTS FOR DISPENSATION None.	
278.0	MINUTES OF THE PC MEETING ON 6 AUGUST 2018 The minutes of the meeting held on 6 August 2018 were approved, with one amendment : Under point '265. 1', should be inserted "The Council was informed that Tea & Catch Up sessions continue to take place".	MF
279.0	PUBLIC REPRESENTATIONS Nothing raised.	
280.0	UPDATES OF MATTERS ARISING / CLERKS REPORT	
280.1	Item 264.1 : Mower Fund Details on the past two years of transactions into and out of the account had been compiled and circulated by MF, and Cllr G-W has sent a summary letter to Sports Club. No reply had been received to date.	Cllr P.
280.2	Item 264.1 2 : Replacement Mower MF has contacted the potential supplier, and the order had been placed on hold. Cllr P will meet with the Chair of Village Hall before the next PC meeting to discuss potential shared use of the existing mower or a new replacement.	Cllr P
280.3	Item 264.3: Insurance cover for the Hollows MF had contacted the Pc's insurer on this matter and was awaiting a full response.	

280.4	Item 264.4 : Charity nomination Cllr E noted that she was due to meet with a representative from the Valentine Goodman Trust in the next few days.	Cllr E
280.5	Item 267.3 : Village Speeding A letter had been drafted to LCC to note the persistent instances of speeding in and through the village. MF to send. A brief summary was given to the meeting given on previous action to obtain a 'Speedgun'. Previous consideration had been given to obtaining speed 'warning lights', but no funds had been available for this. Cllr C agreed to check on any plans for 'mobile' speed cameras to be brought to the parish area by the Police.	MF Cllr C
280.6	Item 267.1 : Details of potential GPs merger circulated It was agreed that the recent proposals should be placed on the village website for public access.	MF
280.7	Item 267.2 : Cost of street LEDs MF has requested information from LCC on upgrading all street lighting to LEDs.	
281.0	TO RECEIVE REPORTS ON THE FOLLOWING MATTERS:	
281.1	Village Hall No recent meeting. Cllrs E & C to attend on 17 September.	
281.2	MEFT Nothing to report.	
281.3	Sports Club Nothing to report. It was noted that a table tennis table has been acquired for external use.	
281.4	Village broadband and telephone reception Nothing to report.	
282.0	TO CONSIDER AND COMMENT ON PLANNING MATTERS	<i>Response to HDC:</i>
282.1	<u>Applications submitted to HDC:</u> 18/01318/FUL - Erection of a brick barn, Drayton Road Recent refusals were noted in regard to previous residential applications. The meeting noted that the proposal does not conform to the adopted Neighbourhood Plan. A draft of an objection was discussed and agreed at the meeting, with small amendments. The objection to be sent to HDC immediately.	Cllr S-C / MF

282.2	<u>To note decisions undertaken by HDC:</u> 17/01694/FUL - Siting of leisure lodges and retention of site manager's accommodation, Innarla Caravan Park, Hallaton Road : APPROVED.	
283.0	CORRESPONDENCE HAD BEEN RECEIVED ON:	
283.1	Detail of revised HDC Planning Committee procedures had been circulated.	
283.2	It was noted that Cllrs P & G-W HDC's will attend the coming Annual Parish Council Liaison Meeting with HDC. MF to confirm this attendance.	MF
284.0	RECOMMENDATIONS FROM INTERNAL AUDIT OF PC ACCOUNTS	
284.1	MF provided an update on the items noted for regular information: - The bank reconciliation details had been circulated prior to the meeting. (MF was asked to check where the 'Admin' items listed under the previous 2017-18 account headings would be posted in the 2018-19 figures.) - MF noted that a VAT claim had been submitted to HMRC for £2040.00 for 2017-18 expenses. MF to look through invoices for the 2016-17 accounts to see what could be claimed for that period. - MF's employment with the Parish Council had been brought to the attention of the Pension Regulator. The Regulator's response had been that no automatic registration was required, given the level of the Clerk's annual salary, unless a pension arrangement was desired. MF agreed that no arrangement was wanted - The PC's website had been checked for compliance with Transparency Code. All details appeared to comply with the Code. Copies of the 'bank reconciliations' would be posted in due course - The PC's website had been checked for copies of PC policies and all necessary copies were available on-line	MF MF MF
285.0	2018-19 BUDGET AND APPROVAL OF PAYMENTS	
	The following payments were approved:	
285.1	Medbourne Sports Club (repairs to mowers) : £667.52	

	(It was agreed that this could be covered by a cheque from the main account, and a reimbursement made from the Mower Fund, providing there is agreement to this from the Sports Club).	MF
285.2	A note was recorded on information from the payroll services provider regarding an outstanding Tax / NI payment. This has now sent to HM Revenue & Customs: £462.77	
285.3	M Field (salary for September 2018) : £153.58	
285.4	Autela Group Ltd. (Qtr 2 payroll services) : £46.80	
286.0	GRANT APPLICATIONS None had been received for this meeting.	
287.0	QUESTIONS TO THE CHAIR None.	
288.0	TO NOTE ANY ITEMS OF REPAIRS AND MAINTENANCE:	
288.1	It was understood that remedial work had been planned to take place at end-August to address the flooding of the pub carpark.	
288.2	The 'Blaston Road' sign was noted to be now lying on the ground.	
288.3	Concern was expressed that repairs are still required to the church pathway.	
288.4	It was agreed to support a further sign being sited at a suitable place regarding dog-fouling around the canal path.	
289.0	COUNCIL TRAINING AND RESOURCES No details to report.	
290.0	ITEMS FOR NEXT AGENDA Apologies from Cllr C.	
	DATE OF NEXT MEETING 7.30pm, Monday 1st October 2018	

Signed _____ Date _____