

MEDBOURNE PARISH COUNCIL

Minutes of Meeting 6 August 2018

Councillors present: Gidley-Wright, Caffrey, Pilkington, Easton and Shaen-Carter
 Also present: Martin Field (Parish Clerk) and Malcolm Foulkes-Arnold (agent to Hinch's Farm)

MIN. NO.		ACTION
258.0	APOLOGIES FOR ABSENCE None	
259.0	DECLARATIONS OF INTEREST None	
260.0	REQUESTS FOR DISPENSATION None.	
261.0	MINUTES OF PARISH COUNCIL MEETING ON 2 JULY 2018 Change from Cllr P regarding MEFT minute - agreed. Correction to numbering item 257.0 (Business for Next Meeting)	
262.0	PUBLIC REPRESENTATIONS No members of the public were in attendance.	
263.0	UPDATE ON HINCH'S FARM (Provided by Malcom F-A)	
263.1	The meeting noted the original proposal had been for 4 large residential dwellings plus 'starter'-employment units. Following the previous discussion with the PC, the proposal had been amended to 3 x new 3-bed + 3 others (all 1300-1700 sq ft.), with PVs on roof and ground-source heating, plus the 'starter' employment units and a new agricultural shed for arable and vehicular uses.	
263.2	Discussion at this meeting aired views on <ul style="list-style-type: none"> options to access the site from more than one direction to separate domestic access from that of farm vehicles; means to require traffic calming measures to be implemented by the applicant; scope for further amendment to the housing sizes in order to include some 2-bed properties. 	
263.3	MF-A agreed to report these views to the applicant and to consider scope for further amendments.	

264.0	UPDATES OF MATTERS ARISING / CLERKS REPORT	
264.1	<p>The meeting noted that the available bank statements showed that the past two years had seen equal payments from the PC and the Sports Club into the Mower Fund. MF noted that other statements had been sought but had not been provided to date – he was instructed to contact the bank again on this matter.</p> <p>Available statements confirmed that no halt been made to S/O payments at the bank. It was agreed that signatories instruct the bank to cancel the payments (next due in December). The Clerk was instructed to provide a summary of the current funds.</p> <p>It was also agreed that the funds in the account be now used to cover ongoing expenditure (such as the invoices submitted at the meeting) and then inform the Sports Club of the PC's own grant application process open to all local groups. The current invoices would be placed on the agenda of the September meeting.</p>	<p>MF</p> <p>Cllrs G-W & P</p> <p>MF</p>
264.2	<p>Discussion on use of the existing mower or purchase of a replacement considered the views that the existing mower may be still 'fit for purpose'. Cllr P to meet with the Chair of the Village Hall Committee on this matter. In the meantime the Clerk will contact the tenderer of the recent accepted quotation and note that the PC would like to place this 'on hold' at present.</p> <p>It was agreed to send a request out via the village website to find an accessible place to store/keep the PC's mower in future.</p>	<p>Cllr P</p> <p>MF</p>
264.3	<p>The required transfer of funds from PC bank account to The Hollows independent account had taken place.</p> <p>A check is yet to be made that the Hollows is included within the cover of the PC's insurance.</p>	<p>MF</p>
264.4	<p>A letter to the Valentine Goodman Trust letter has been drafted by the PC's Chair. The meeting agreed to nominate Cllr E to fill the available Trustee position – the Chair will check on any view from charity regarding there being any conflict of interest with other duties.</p>	<p>Cllr G-W</p>
265.0	TO RECEIVE REPORTS ON THE FOLLOWING MATTERS:	
265.1	<p>Village Hall</p> <p>No meetings had occurred in July or August. There was no further information on contact with the Heritage Lottery Fund.</p> <p>No confirmation was available on arrangements for the repairs required to roof and windows.</p>	

265.2	MEFT Nothing to report.	
265.3	Sports Club Invoices were delivered to the meeting for repairs to mowers (to be met by finances in Mower Fund).	
265.4	Village broadband and telephone reception Nothing to report.	
266.0	TO CONSIDER AND COMMENT ON PLANNING MATTERS	<i>Response to HDC:</i>
266.1	<u>Applications submitted to HDC:</u> None notified prior to the meeting.	
266.2	<u>To note decisions undertaken by HDC:</u> 18/00841/FUL Approval : Formation of access for residential development (unit 1) and agricultural access; and approval of external materials to unit 1 (variation to 17/01948/VAC, The Paddock, Drayton Road Medbourne. It was noted that the PC's views had not been upheld. 18/01123/TPO: Works to trees (LCC TPO 5), The Avenue, Nevill Holt Hall Paddock Lane. The Clerk was asked to clarify how future TPO issues are summarised.	
266.3	<u>To note enforcement actions commenced by HDC :</u> None notified.	
266.4	<u>Other issues:</u> It was noted that changes have been instigated by HDC to the format of dealing with Planning considerations, committee roles and committee procedures Cllr S-C provided a summary of these changes, copied in the Postscript below.	
267.0	CORRESPONDENCE HAD BEEN RECEIVED ON:	
267.1	Information had been received on surveys underway regarding the potential merger of local GP / medical practices. This to be circulated.	MF
267.2	Notice had been received on the possible change of street lighting to LEDs. It was agreed to ask for a quote on such a change and future maintenance.	MF

267.3	Discussion was had on the correspondence regarding possible change / extension to the 30 mph boundary at the edge of the village. It was agreed to check the previous response from Highways - MF to provide details to Cllr C; Cllr P to inform the recent village contact.	MF Cllrs P & C
267.4	A survey on the rural economy has been received from NALC – the Clerk will ask that this is put onto village website to invite individuals to respond direct.	MF
268.0	RECOMMENDATION FROM INTERNAL AUDIT OF PC ACCOUNTS / PROCEDURES	
268.1	The meeting reaffirmed the importance given to key matters raised in the report undertaken by the Internal Auditor: <ul style="list-style-type: none"> - to receive regular bank reconciliations - to have VAT payments reclaimed - to check and update registration with the Pension Regulator - to ensure website compliance with the Transparency Code - to confirm a public statement of the PC's key policies 	
268.2	Updates on these issues will be recorded in the PC meetings during the year. The Clerk was instructed to address these issues during August.	MF
269.0	PC BUDGET AND PAYMENTS The meeting agreed the following payments:	
269.1	EoN (lighting charges) £389.82 -17.62 = £372.20	
269.2	M Field (salary - August) £153.78	
269.3	Medbourne Village Hall (hire of hall) £68.00	
269.4	LRALC (Internal Audit) £170.00	
269.5	It was also agreed to cover the 2018-19 SLCC costs up to £72	
270.0	TO CONSIDER APPLICATIONS FOR GRANT SUPPORT None had been received.	
271.0	QUESTIONS TO THE CHAIR None were made.	
272.0	TO NOTE ANY ITEMS OF REPAIRS AND MAINTENANCE:	
272.1	The faulty street lighting had been fixed.	

272.2	The drains by the pub car-park had overflowed again during the last rainfall.	
272.3	There were no new items to report.	
273.0	COUNCIL TRAINING AND RESOURCES It was noted that LRALC are providing an 'Emergency First Aid' course in October 2018	
274.0	ITEMS FOR NEXT AGENDA The Vice-Chair to chair the meeting as Cllr G-W will be on leave.	
	DATE OF NEXT MEETING 7.30pm, Monday 3rd September 2018	
	<p>POSTSCRIPT: Summary of key points regarding the changes in how HDC will deal with Planning-related matters (Summarised by Cllr S-C)</p> <p>From 4th Sept 2018, the Planning Committee will be reduced from 12 to 9 Councillors, reflecting boundary changes.</p> <p>Some planning applications like Prior Notifications and Prior approval, hedgerow removal, tree works CANNOT now be 'called in'.</p> <p>NO letter of objection will automatically trigger an application being 'called in'.</p> <p>Members of the public can request a CALL IN via the Ward councillor, or adjoining Ward Councillor, or if not available Planning Chairman.</p> <p>Any requested CALL IN must be on "Sound Planning Reasons" and such information must be provided to the Ward Councillor.</p> <p>Speakers allowed to address the Planning Committee</p> <ul style="list-style-type: none"> - Objectors (max 3), for 3 mins - Supporters (max 3) for 3 mins or same time as objectors - Representative of Parish Council- (no comment on time) - A ward Councillor, for 5 mins. <p>Members wanting to speak must indicate in writing by 12 noon, at least 2 working days before a meeting.: where the Planning Committee meets on a Tuesday after a Bank Holiday, notice must be given by 12 noon on the previous Thursday.</p>	

Signed _____ Date _____