

# MEDBOURNE PARISH COUNCIL

## Minutes of Meeting 18 June 2018

Councillors present: Pilkington, Easton and Shaen-Carter

Also present: 2 members of the public, HDC Cllr Rickman and Martin Field (Parish Clerk).

MIN. NO.		ACTION
238.0	<b>APOLOGIES FOR ABSENCE</b> Cllr Gidley-Wright and Cllr Caffrey.	
239.0	<b>DECLARATIONS OF INTEREST</b> None	
240.0	<b>REQUESTS FOR DISPENSATION</b> None.	
241.0	<b>SUBMISSION OF 2017-18 AUDIT OF PC ACCOUNTS</b>	
241.1	The report of the internal audit had been received and circulated. It was noted that this concurred with work to identify and complete the previous unreconciled 2016-17 accounts, principally <ul style="list-style-type: none"> <li>- the under-recording of £4925 grant received for the Neighbourhood Plan</li> <li>- the underreporting of £6148.54 in the Mower Fund</li> <li>- the under-recording of a £250 transfer between the PC's main account and the Mower Fund account</li> </ul>	
241.2	With the necessary adjustments all accounts had been confirmed and reconciled to the end of the 2017-18 period.  The formal audited totals for the year were: Total 2017-18 income / revenue : £ 14325.22 Total 2017-18 expenditure : £24049.12	
241.3	The forms to be returned to the external auditors had been completed and were signed at the meeting. MF was authorised to submit the forms to the external auditors, and to thank the internal auditor for his report.	MF
241.4	The report received from the Internal Auditor was noted and it was agreed to detail the its list of observations and recommendations on the agenda of the next P C meeting.	MF

<b>242.0</b>	<b>ITEMS FOR NEXT AGENDA</b>  Internal Auditors report for 2017-18	
	<b>DATE OF NEXT MEETING</b>  <i>7.30pm, Monday 2 July 2018</i>	

Signed \_\_\_\_\_ Date \_\_\_\_\_