

MEDBOURNE PARISH COUNCIL

Minutes of Meeting 4 June 2018

Councillors present: Gidley-Wright, Pilkington Caffrey, Easton and Shaen-Carter
 Also present: 2 members of the public, HDC Cllr Rickman and Martin Field (Parish Clerk).

MIN. NO.		ACTION
222.0	APOLOGIES FOR ABSENCE None.	
223.0	DECLARATIONS OF INTEREST None	
224.0	REQUESTS FOR DISPENSATION None.	
225.0	PUBLIC REPRESENTATIONS A request was put forward that individual planning applications be quoted on the meeting agendas.	MF
226.0	MINUTES OF THE PC MEETING ON 14 MAY 2018	
226.1	The minutes of the Annual meeting of the Parish Council were accepted.	
226.2	The minutes of the Annual Parish Meeting were noted. The sports report included the verbal information given on the night, and the previously received written information.	
227.0	UPDATES OF MATTERS ARISING / CLERKS REPORT	
227.1	The filing cabinet has been obtained and has been positioned in the Village Hall.	
227.2	Three quotations had been received on a replacement mower. It was agreed to proceed with the quote from D Norman.	MF
227.3	Details had been received on year's quoted fee for insurance cover, but concern was expressed that this still did not accord with the understanding of a set fee for a three-year period. The Chair agreed to contact the brokers and challenge the premium received, and to check the extent of cover on office and personal equipment. It was confirmed that the PC's insurance need not cover the fabric and fittings of the Village Hall. It was agreed to be proactive in checking the cover next year.	Cllr G-W

227.4.	It was agreed to pay the insurance invoice received to Cane & Co for £490.60 , but it was hoped that an adjustment/repayment can be made by the brokers following contact to be made by the Chair, as noted above.	
228.0	ARRANGEMENTS FOR 2017-18 AUDIT OF PC ACCOUNTS	
228.1	It was noted that advice had been obtained from LRALC on the most appropriate procedure to deal with outstanding concerns with the 2016-17 accounts, in order to complete the 2017-18 accounts and reports.	
228.2	A presentation of the 17-18 figures was noted at the meeting, and that necessary amendments to the 2016-17 summary were still under way and would be discussed with the Internal Auditor. MF noted that the reconciliation of the 2016-17 accounts would stem from correcting the assessment of yearly income and addressing the failure to include the Mower Fund account funds within the Council's total assets.	
228.3	MF also noted that arrangements to receive all banking correspondence and statements to his home address had still not been actioned by Barclays. The Chair agreed to contact the bank in person, renew this instruction and request outstanding material.	
228.4	MF was authorised to continue liaison with both sets of auditors.	
229.0	TO RECEIVE REPORTS ON THE FOLLOWING MATTERS:	
229.1	Neighbourhood Plan A report had been received from Bernadette Lee, summarised the extent of progress. The referendum on the submitted Plan is to take place on 28 June.	
229.2	Village Hall It was noted that the Hall Secretary will be resigning in July. There has been some change in the Committee membership and a change in Caretaker.	
229.3	MEFT A request had been lodged with the Sports Club for an outdoor table-tennis table to be provided.	
229.4	Sports Club A review had been commenced on security considerations around the club building and grounds.	

229.5	<p>Concern was raised on when access to the Mower Fund statements (and funds) could be arranged – MF was asked to provide a copy of the latest statement as soon as this has been received.</p> <p>The Club will be hosting the 2018 Church Fete.</p> <p>Village broadband and telephone reception Nothing to report.</p>	
230.0	TO CONSIDER AND COMMENT ON PLANNING MATTERS	<i>Response to HDC:</i>
	<u>Applications submitted to HDC:</u>	
230.1	<p>Variation to 17/01948/VAC - Installation of new gate; agricultural access; and rendering. It was agreed to submit an objection to the sought-after access.</p>	SS-C to draft and send to MF
230.2	An application to reduce the height of trees at Pagetts Farm was no objection	
230.3	<p>18/00842FUL - house on sloping site as 7th in new development It was agreed to submit a strong objection to the proposed increase in this development.</p>	SS-C to draft and send to MF
231.0	CORRESPONDENCE HAD BEEN RECEIVED ON:	
231.1	No new correspondence had been received. Cllr E will chase up the discussions had previously on the PC contributing to the coming end-of-war and votes-for-women commemorations	Cllr E.
231.2	It was noted that the recent drone over the village had been sent out by an estate agent! David T agreed to issue a message.	David T
232.0	QUESTIONS TO THE CHAIR	
	None raised at the meeting.	
233.0	TO NOTE ANY ITEMS OF REPAIRS AND MAINTENANCE:	
233.1	The blocked gully by the pub had been reported to Highways and a works instruction issued for remedial work to be undertaken within 1-3 months.	
233.2	It was noted the outside church light by its main entrance requires cleaning.	
233.3	More subsidence has been observed in Manor Road with new cracking.	

233.4	The road sign at the Blaston track has been left on the ground.	
233.5	The pothole in Brook Terrace has been reported.	
234.0	COUNCIL TRAINING AND RESOURCES None to report.	
235.0	PC BUDGET AND PAYMENTS It was agreed to pay the following invoices: 235.1 Autela Group – Invoice 13780 : £46.80 235.2 M Field – Salary June 2018 : £153.78 235.3 It was noted that a new bank account has been established by 'The Hollows' ready for the transfer of its funds held by the PC. It was agreed to transfer the sum of £892.09 as reported in the PC's draft 2017-18 accounts to the new Hollows account.	
236.0	TO CONSIDER APPLICATIONS FOR GRANT SUPPORT None had been received to date for 2018-19. It was agreed to encourage local bodies to send applications forward, and to insert details into the parish magazine.	MF
237.0	ITEMS FOR NEXT AGENDA No additional items at present.	
	DATE OF NEXT MEETING 7.30pm, Monday 2 July 2018	

Signed _____ Date _____