

Medbourne Parish Council

MINUTES OF THE MEETING HELD IN MEDBOURNE VILLAGE HALL AT 19:45 ON MONDAY 5 DECEMBER 2016

Councillors present: Pilkington (Chair), Caffrey, Easton, Gidley-Wright, and Shaen-Carter.

Also present: nine members of the public, and Graham Thomson (Clerk to the Council).

117.0 D **TO ACCEPT, OR OTHERWISE, APOLOGIES FOR ABSENCE RECEIVED**

The Clerk reported that no Councillors had presented apologies but that District Councillor Rickman has apologised for not being able to attend.

118.0 D **TO NOTE ANY REQUESTS FOR DISPENSATION GRANTED**

The Clerk reported that no requests had been granted.

119.0 D **PUBLIC REPRESENTATIONS**

The Chair suspended the meeting at this point and invited comment from members of the community present.

119.1 D **Bowling Green Shed**

A member of the public provided a sample of wood painted in the requested shade for the sheds at the Bowls Club. He stated that on behalf of the Club he was requesting confirmation that the shade was correct. He also asked that the Council reconsider requiring the removal of the privacy screen.

119.2 D **Grants Policy**

In response to a question relating to the request for a payment from the Village Hall Committee, the Chair explained that the Council had a policy for requests for payments under to ensure that the law was complied with. She added that the Council was not bound to make any particular grant but would consider any application received on its merits.

119.3 D **Parish Online**

The Clerk confirmed that a trial subscription had been taken in the first instance to evaluate the service.

119.4 D **Resumption of the meeting**

The Chair resumed the meeting at this point.

120.0 D **CONFIRMATION OF THE ACCURACY OF THE MINUTES OF THE MEETING HELD ON 5 SEPTEMBER 2016**

The minutes of the meeting of the Parish Council held on 7 November 2016 had been previously circulated. Cllr. Gidley-Wright MOVED and Cllr. Easton SECONDED and it was RESOLVED that the minutes as amended be confirmed and signed by the Chair.

121.0 D **TO RECEIVE FACTUAL UPDATES OF MATTERS ARISING FROM THOSE MINUTES NOT MENTIONED ELSEWHERE ON THE AGENDA**

121.1 D **Minute 102.1: Bowling Green Shed**

Following a full discussion it was RESOLVED that the colour "National Trust Green" be approved for the sheds, and the requirement to remove the privacy screen be withdrawn.

121.2 D **Minute 103.2: Parish Council and Village Websites**

It was noted that there was no practical reason why draft, unapproved minutes from the Neighbourhood Plan Advisory Committee could not be displayed on the website in a similar way to the Council's own minutes. RESOLVED that subject to the approval of the MNPAC, the draft minutes of the Advisory Committee be displayed on the website.

122.0 D **TO RECEIVE REPORTS INCLUDING ON THE FOLLOWING MATTERS:-**

122.1 D **Websites**

In response to a request from Mr Tuffs, the Clerk undertook to circulate possible dates for meetings for the next municipal year.

122.2 D **Broadband**

Mr Tuffs reported that the installation to the Village Hall had been delayed but was expected at the end of the week. He added that it was hoped that IT related sessions would begin in the new year.

122.3 D **Lighting**

The Chair stated that there was nothing new to report.

122.4 D **Sports Club**

Cllr. Caffrey stated that Mr Nance was liaising with her before meetings.

122.4.1 D **Installation of Solar Panels – Initial views**

It was reported that since the extension to the building there had been a significant increase in utility bills and the committee was investigating grants to support the installation of solar panels which would need to be on the roof facing the field. The committee believed that this could reduce annual running costs by up to £1,000. It was noted that it is not clear whether planning consent would be needed but the Sports Club acknowledged that it would need consent from the Parish Council. Any panels would be in plain black. Following a discussion about the merits, the likely planning issues, and community views it was RESOLVED that the outline proposal be not rejected at this stage and further details be awaited.

122.4.2 D **Rubbish on the Playing Field**

It was reported that there had been complaints of rubbish being left on the field following matches. It was agreed that overall responsibility was the Sports Club's but that each team could be asked to clear up after themselves. It was added that responsibility to ensure that the bins were emptied was the Sports Club's.

122.5 D **Village Hall**

Cllr. Easton reported that the meet the neighbours event had raised £270 and added that MNPAC had spoken at the event.

122.6 D **Medbourne Educational Foundation Trust (MEFT)**

Cllr. Pilkington stated that there was nothing new to report.

122.7 D **The Hollow**

The Clerk reported that four signs were being manufactured.

123.0 D **NEIGHBOURHOOD PLAN ADVISORY COMMITTEE**

123.1 D **To adopt the minutes of the meeting of the MNPAC held on 19 October 2016**

The minutes of the meeting held on 19 October 2016 having been previously circulated were approved.

123.2 D **To receive a report of the meeting of the MNPAC held on 16 November 2016**

The Clerk reported that a one month free subscription to Parish Online mapping had been taken which would then convert to an annual contract. Cllr Easton reported that theme groups had started to meet, and Cllr. Gidley-Wright explained that there was a little more clarity about the housing numbers to be included in the plan.

123.3 D **Revised Project Plan**

The revised project plan for Neighbourhood Planning having been circulated was adopted.

124.0 D **ROAD SAFETY: B664 UPPINGHAM ROAD BETWEEN THE OLD RAILWAY BRIDGE AND THE BLASTON FIELD ROAD.**

The Chair reported that complaints had been received by the Council about vehicle speeds and public safety on the stretch of the B664 Uppingham Road between the old railway bridge and the Blaston Field Road. The Clerk outlined his understanding of the legal position: that changing a speed limit involves a legal process called a traffic regulation order which includes consultation, advertising, considering objections and getting County Councillors' agreement. He added that the process usually takes about 12 months, but can be longer where there are objections. Following a discussion it was RESOLVED that the Council supports the principle of the proposed changes to speed limits, and seeks support from members of the public

125.0 D **PRIORITIES FOR A SAFER & STRONGER COMMUNITY**

The Clerk reported that Harborough Community Safety Partnership was refreshing the Community Safety Plan priorities for 2017/18 and had sought views on the priorities. It was RESOLVED that comments be passed to the Clerk for collation and submission.

126.0 D **TO CONSIDER AND MAKE COMMENT ON PLANNING MATTERS**

126.1 D **16/01768/PCD Discharge of condition 3 (materials), 4 (design and method statement), 5 (archaeology), 6 (landscape management plan), 9 (landscaping) and 15 (construction method statement) of 14/01411/FUL The Paddock Drayton Road Medbourne**

RESOLVED that the Council comment in the following terms:-

“(3) The PC has no objections to the hard landscaping materials proposed.

“(4) Has this been addressed?

“(6) We do not feel that the maintenance and protection of the buffer zone outlined in the Landscape management plan is adequate.

“(9) The 5m buffer zone and post and rail fence is shown on plan 8862/1A but not the landscaping scheme WWC 20160011L. We would ask that the hand-drawn landscape plan be re-drawn showing the buffer zone and post and rail fence 5m from the top of the bank. We understand that the new hedge should be shown on the housing side of the post and rail fence, together with chicken wire to prevent domestic pets wandering into the buffer zone.

We note that no planting scheme or schedule has been included e.g for the hedge next to the buffer zone. Could this be requested as part of this submission?

Could the copper beech that is being removed to accommodate the house at the far end, be replaced somewhere on the site, and shown on the plan?

“(15) We note that Highways have objected.”

126.2 D **16/01791/LBC Installation of replacement garage doors; enlargement of existing access to accommodate the new doors, Old Queen House Springbank Medbourne**

RESOLVED that the Council comment asking that the brick detailing be sympathetic to or timber faced.

126.3 D **16/01832/TCA Works to trees, 25 Main Street Medbourne**

RESOLVED that:-

the Council comment in the following terms: “The Council has no objection to the proposal”.

127.0 D **TO CONSIDER ANY GRANT APPLICATIONS RECEIVED AND TO DETERMINE ANY AWARDS IN ACCORDANCE WITH THE LOCAL GOVERNMENT ACT 1972, SECTION 137**

127.1 D **Scouts**

Cllr. Pilkington declared an interest in this matter in that her daughter attended the Beavers' Group, Cllr Pilkington took no part in the voting on this matter. The Clerk reported that an application had been received and he outlined the request.

RESOLVED that a grant of £200 be made from the S137 allocation.

127.2 D **Village Hall**

The Clerk reported that no formal application had been received from the Village Hall to cover general administration and running costs.

RESOLVED that the Village Hall be issue with further application forms.

128.0 D **TO NOTE SIGNIFICANT CORRESPONDENCE RECEIVED**

128.1 D **Dog Bins**

The Chair reported that the bin previously located at Paget's Barn had to be relocated and there had been some comment. It was RESOLVED that the matter be kept under review and an alternative location be sought.

129.0 D **QUESTIONS TO THE CHAIR**

No questions were asked of the Chair.

130.0 D **TO NOTE ANY ITEMS OF REPAIRS AND MAINTENANCE IN THE PARISH IN NEED OF ATTENTION**

It was noted that there had been problems with drains again and the Chair stated that the matters had been reported.

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132.0 D **PREVENT STRATEGY TRAINING**

The Clerk reported that the Council complied with its Statutory Duty as part of the Counter Terrorism and Security Act to have "due regard to the need to prevent people from being drawn into terrorism" in that he had completed the online training which provides information on Channel and the new duties and responsibilities under the new Prevent Statutory duty. Cllr. Caffrey stated that she had also completed this training.

133.0 D **TO CONSIDER AND APPROVE PAYMENTS**

The Clerk reported that the payment to BT for website hosting had been made electronically.

133.1 D **Section 137 Expenditure**

The Clerk reported that a request for a grant in accordance with the grants policy under Section 137 for which there was sufficient allocation had been received from the Scouts. He outlined the purpose for which the grant was requested as including contributions towards camping equipment, a box trailer, folding benches and tables, gas burners, toilet tents, and camp toilets. Following a discussion on the merits of the application it was RESOLVED that the following payment be approved:-

<u>Recipient</u>	<u>Purpose</u>	<u>Budget</u>	<u>Amount</u>
1st Welland Valley Scout Group	Section 137 grant	Subscriptions and Donations	£200.00

133.2 D **Transparency Fund**

The Clerk reported that a provision of £350 had been identified under the Transparency Code grant for a pc and he outlined quotations. It was noted that at this time of year there were last minute offers and it was RESOLVED that the Clerk be authorized to purchase an appropriate laptop pc to a maximum of £350.

133.3 D **Payments**

RESOLVED that the following payments be approved:-

<u>Recipient</u>	<u>Purpose</u>	<u>Budget</u>	<u>VAT</u>	<u>Sub total</u>	<u>Amount</u>
Yourlocale	Neighbourhood plan (locality funding)	Neighbourhood Plan	£460.00	£2300.00	£2760.00
Graham Thomson	Refund of printer purchase	Transparency funding	£9.99	£40.00	£49.99
David Nance	Postage	Neighbourhood Plan	£0	£15.36	£15.36
Autela Payroll Services	Parish Payroll, Oct, Nov, Dec 2016	Administration	£0	£22.50	£22.50
Graham Thomson	Salary and Neighbourhood Plan (12/16)	Administration	£0	£87.95	£113.82
		Neighbourhood Plan	£0	£25.87	
Philip Johnson and Daughters	The Hollow, seeds	The Hollow	£2.76	£81.29	£84.05

134.0 D SETTING THE BUDGET AND PRECEPT 2017/18

The Clerk reported that current advice from LCALC's was to not set the precept amount until January. He undertook to circulate Councillors with the budget from 2016/17 and anticipated figures for the year in order that Councillors may identify any items of development and possible expenditure in the coming year for inclusion in the draft budget.

The meeting closed at 21:25

Signed: _____

Date: _____

The dates of meetings in the remainder of the municipal year are:-

	Jan 2017	Feb 2017	Mar 2017	Apr 2017
Ordinary Parish Council Meeting	9	6	6	3
Neighbourhood Planning Advisory Committee	18	15	15	19