



Medbourne Neighbourhood Plan Advisory Committee

**Minutes of MNPAC Meeting held on Wednesday 19 October 2016 19.30
Medbourne Village Hall**

Present: Bernadette Lee, David Nance, Tim Gidley-Wright, Lynn Easton, Martin Delaney, Bill Barrie, Trevor Pemberton, Meriel Godfrey, Caroline Jack

1. Apologies: Gary Kirk

2. Bernadette Lee welcomed all to the meeting

3. There were no Declarations of interest or requests for dispensation

4. Minutes of the meeting held on 21 September 2016 were approved with no amendments. Approved minutes to be published after the Parish Council have confirmed the approval

5. Matters Arising

5.1. Awards for All application: Bernadette updated the committee on the need to re-submit the application and therefore to review the timing of significant pieces of work. There was a need to ensure that we did not commence any work on those tasks for which funding was being applied for. BL confirmed that YourLocale had been extremely helpful in re-scheduling their involvement and the focus would switch to Theme Group work that would not delay the overall project. TG-W apologised on behalf of the Parish Council stating that the delay in the submission of the application was entirely the fault of the PC and not that of the MNPAC.

5.2. Letters to Statutory Stakeholders are in progress. A list of the Statutory Stakeholders will be circulated to all and posted on Google Drive

DN

5.3. Questionnaire – BB reported that there had been very few amendments from the first draft. It will go on Google Drive as Work In Progress

5.4. It was noted that we had received a letter asking us to comment on the Great Easton Neighbourhood Plan and the date has now passed

6. There were no Public Representations

- 7. Parish Council Meeting Report** - There was no meeting in October and therefore there was nothing to report
- 8. Project Plan** – As Gary Kirk was not present the changes to the Project Plan were outlined by Bernadette Lee. The revised Plan would be circulated to all and posted on Google Drive **BL**
- 9. Theme Groups:**
- 9.1. **Community, Economy and Transport** – a meeting is arranged for 24 October 2016 **MD**
- 9.2. **Housing** – date set for 31 October 2016 **DN**
- 9.3. **Heritage and Environment** – The 1st meeting was held today (19 October) The Consultant Facilitator presented a slide show outlining what had to be done. A follow up meeting is arranged for 26 October 2016 to allocate the work to individuals and take it forward. A further meeting will be held on 15 November 2016. **MG**
- The need to locate the Map that had been marked with Landowners needs to be found and everyone was requested to check again whether or not they have it at home **ALL**
- 9.4. It was agreed that it remained important to try to identify and encourage other people to be involved in the Theme Groups. There is a “Meet the Neighbours” event planned by the Village Hall Committee on 15 November and there will be an opportunity to post the work being undertaken by the MNPAC. It was agreed that all members should try to attend the event and badges could be worn. It was further agreed that we would submit an article to the Parish Magazine with a description of the work underway and inviting people to be involved **MG**

Date of next meeting Wednesday 16 November 2016 at 19.30
