



Medbourne Neighbourhood Plan Advisory Committee

Minutes of the meeting held on Wednesday 21 September 2016

Present: Bernadette Lee (Chair), Councillor Tim Gidley-Wright, Councillor Lyn Easton, Martin Delaney (part), Paul Griffiths (part), Trevor Pemberton, Meriel Godfrey, Bill Barrie.

In attendance: Gary Kirk, Your Locale

- 1. Apologies:** David Nance, Caroline Jack
- 2. Welcome:** The Chair welcomed all to the meeting
- 3. Declarations of interest:** None
- 4. Minutes of last meeting:** The minutes of the meeting held on 17 August 2016 were accepted and signed.
- 5. Matters Arising:**
 - 5.1. Awards for All application.** TGW to email Graham Thompson to clarify the status of the application. **TGW**
 - 5.2. Terms of Reference.** The updates were approved by the Parish Council. M.D. was asked to put Terms of Reference on the NP web-pages. **MD**
 - 5.3. Letters to stakeholders.** These have not yet been sent out but this is planned for the next month. BL to check that the letter is available on Google Drive. **DN/BL**
- 6. Public Representations:** There were no members of the public present
- 7. Parish Council meeting report:** The revised Terms of Reference for the MNPAC were agreed with minor amendments. MD to update NP web pages. The working of the Theme Groups was explained by TGW to the Parish Council.
- 8. Project Plan:** It was noted that there was slippage in sending out the stakeholder letter but timing of this is not crucial and will be done in the next



month (see 5.3). Otherwise progress is on track. GK to update the project plan for the next meeting. **GK**

- 9. Questionnaire:** B.B asked for any comments not dealt with now to be sent by weekend. **ALL**

The following issues were discussed -

- Community Amenities: Bins on Drayton Road, remove.
- Transport: cars per household and parking off road, add.
- Environment: Preservation of bridges, add.
- Map: identify areas on map by letters (ABC etc.)
- Demographics: discussion about what different information will be gained from the employment and demographic questions. Revision of the aged group 50-69(not 70)
- Housing: numbers now 22-34 for next 15 years. Q1 to be revised to highlight that the NP need to be consistent with the Local Plan. Q3 add mews houses.

BB to send the final version to BL for approval before sending to GK for checking and formatting. **BB/BL/GK**

- 10.Theme Groups:** GK ran through the structure for the Theme Group launch which follows this meeting.

The meeting closed at 21:25.

Date of next meeting Wednesday 19 October 2016 at 19.30