

Medbourne Neighbourhood Plan Advisory Committee

Minutes of the meeting held in the Village Hall

Wednesday 21st October 2015

Present: Councillor Easton, Stephen Sanderson, Trevor Pemberton, Councillor Gidley-Wright, Bill Barrie, Sally Dean, Martin Delaney, David Nance, Bernadette Lee (Chair) Graham Thomson (Clerk to the P.C.).

1. **Apologies:** Meriel Godfrey, Nickie Philbin, Caroline Jack.
2. **Welcome:** The Chair welcomed Martin Delaney who had joined the committee. Introductions were made
3. **Declarations of Interest:** There were no declarations of interest by committee members for the items on the agenda. The Parish Clerk confirmed that he had received the completed form from Martin Delaney.
4. **Minutes of the last meeting:** The minutes of the last meeting 23 September 2015 were approved following the correction of the date to 23rd from 25th.
5. **Matters Arising: HDC Meeting and Local Plan Options Consultation :** This item was not on the agenda and its importance was raised given that the deadline for comments on the consultation was fast approaching. Concern was expressed as to how well it was publicised locally as a number of those present had not seen it on the village website. It was confirmed that it was on the Parish Council website and there is a notice on the notice board outside the shop. An email has been circulated to a number of people but some had apparently not received it. BL will speak to David Tuffs to see if it is worth sending out a follow-up email. Martin Delaney is meeting with David Tuffs to open up a discussion as to how we might implement a better website presence for MNPAC to engage the community and disseminate information. **BL MD**
6. **Public Representations:** There were no members of the public
7. **Parish Council Meeting report:** Cllr Gidley-Wright reported that there had been a presentation by RM from HDC on Housing need outlining what he is planning to put in his report. This is specifically on affordable housing. He was impressed with the very high response rate but fed back that the affordable housing need appears to be low for the Medbourne designated area.
8. **Skills and Capacity:** Concerns were raised as to whether the committee had the capacity to undertake all the work required in producing an effective Neighbourhood Plan without external help. The committee discussed whether there were less onerous options but it was confirmed that the Neighbourhood Plan would give far

greater control over future planning. It was however a huge undertaking as it did not appear to be possible to produce a shorter plan despite the size of the village and likely level of need. It was agreed that consideration would be given to identifying other similar size villages to see what we might learn from them. It was suggested that we should start from a strategic viewpoint and develop a framework and agreed that it is very early days for us as a committee but we do appear to be heading in the right direction. It was agreed that a small group would consider this informally outside the committee and report back to the next meeting.

TP/LE/BL/DN

9. Existing Evidence

9.1 Review of evidence and gaps: BB reported that there was a huge amount of evidence on the HDC website but it was extremely lengthy and there were contradictions. The main gap appeared to be a lack of information that he could find relating to what had been done in the village before. It was agreed that he should receive a copy of the Medbourne Parish Plan

Cllrs G-W & E

9.2 Neighbourhood Plan Questionnaire: DN circulated a brief summary of his findings in reviewing the responses to the previous questionnaire. Cllr G-W explained what the Parish Council aimed to achieve from the questionnaire and it was noted that the creation of the MPAC was a direct result of this. There was further useful information from the results and it was agreed that DN would expand the report and create something that can be seen as a positive message to be shared with the public as feedback from the questionnaire

DN

10. Resources and Funding: -BLNP has drafted a bid for a Community Fund application that was reviewed by BL. The Parish Council will submit the application. It was noted that this was only for £2000 but involves significant work in completing a lengthy document. The bid focus is on funding events for the village to showcase the importance of the Neighbourhood Plan and items such as the production of flyers. A long discussion took place with regard to further funding which will either be through bids or funding locally. It was explained that "local" funding does not need to be through fundraising but can be a legitimate bid to the Parish Council. It was proposed that someone was designated to consider a strategic approach to fundraising. It was agreed that in the first instance BL and TG-W would lead on this

BL/TG-W

11. Involvement

11.1 Children's Competition – The competition for children of the village to design a logo has now been advertised

CJ

11.2 Landowners – SS reported that he had completed this work and had the evidence. This would be presented at the next meeting

SS

11.3 Linking with other groups – BL reported that she had the names but was having little success in getting responses. Cllr GW agreed to be involved with this.

BL / Cllr GW

12. Project Plan – A draft was shared. It was explained that this is a very big document but presented to make it easier to print and read. It was agreed that this was an excellent draft and will need to be continually reviewed and updated. A small group to consider this further

BL/SD/DN

13. The meeting closed at 21.35.

Next meeting Wednesday 25th November 2015