

Medbourne Neighbourhood Plan Advisory Committee

Minutes of the meeting held in the Village Hall

Wednesday 25th September 2015

Present: Cllr Easton, Stephen Sanderson, Nickie Philbin, Trevor Pemberton, Meriel Godfrey, Bill Barrie, Caroline Jack, Bernadette Lee (Chair) Graham Thomson (Clerk to the P.C.).

Apologies: Cllr Gidley Wright, Sally Dean, David Nance, Stephen Sanderson

Welcome: The Chair welcomed first time attendees.

Declarations of Interest: There were no declarations of interest by committee members for the items on the agenda.

Minutes of the last meeting: The minutes of the last meeting 23 October 2015 were approved

Matters Arising:

Declaration of Interest Forms: It was confirmed that the Parish Clerk has received Declaration of Interest forms from all the MNPAC members. They will be considered and any specific issues discussed with the committee member.

Committee Membership: It was noted that Andrew Granger has stood-down from the committee. A replacement will be co-opted by the Parish Council following the same procedure as for the rest of the committee.

Public Representations: *A question was raised regarding how representative the membership of the committee is, in particular with no member being resident on the Hallaton Road. The Chair responded to clarify that committee members did not represent the views of residents. All residents will be given the opportunity to have their say through questionnaires and public consultation events. [I know that the public representation is not usually minuted but thought it was a point of clarity so can it be left in the minutes? - BML]*

Parish Council Meeting report: Cllr Easton reported that there were no specific issues to report back.

Harborough District Council (HDC) meeting report: The chair reported back on a meeting attended by TGW, DN, BML and Louise Pilkington with HDC. The Local Plan Options are now out for public consultation. MNPAC was asked to encourage residents to respond as the agreed options will dictate the number of houses that will need to be reflected in the Neighbourhood Plan. This could be between 9 - 47 additional houses in Medbourne. It was agreed that information would be circulated via the village website and a poster would be put up outside the post office. NP and BL to action. The consultation outcome is expected to be available in March 2016.

NP / BL

Project Plan: DN and BL have started developing a project plan but are at an early stage. This is based on national guidance but is being adapted to reflect specific activities that will need to be undertaken. There was some discussion about what needs to be in the

BL / DN

plan.

DN is reviewing the Neighbourhood Plan Questionnaire that was sent out to all villagers.

Resources and Funding: There was further discussion on what external help the MNPAC would need to develop the Neighbourhood Plan. It was agreed that the committee may need to purchase consultant assistance, particularly for technical input. It was noted that the time availability of committee members needs to be considered. BL / TP agreed to consider how the committee can understand what skills are needed and of these which are available within the committee or the village. It was also agreed that it would be helpful to see how other villages have approached this. TP and DN to be asked to talk to contacts in other villages.

BL / TP
/ DN

It was agreed that the committee should apply for 'pump priming' funding from the Community Funding available from HDC. However, it was noted that any application would have to be approved by the Parish Council and submitted by the PC by 24 October 2015. All committee members were asked to let NP have any suggestions of specific funding needs as soon as possible. NP and BL to draft application for consideration at the next PC meeting on 12 October.

NP / BL

Existing Evidence: BB is collecting and analysing the existing evidence so that the committee can consider what further evidence is required. This will be presented to the committee at a future meeting.

BB

Public Involvement: MG presented two papers outlining internal communications within the committee and external communications with the wider community. With minor amendments it was agreed by the committee that they were happy to adopt ... It was agreed that these should be reviewed in six months time to check that they are still valid. CJ presented a proposal for a competition for local children to design a logo for the Medbourne Neighbourhood Plan. This was agreed and CJ asked to action.

CJ /
MG

The meeting closed at 21.10.

Next meeting Wednesday 21st October 2015