

Medbourne Parish Council

MINUTES OF THE MEETING HELD IN THE VILLAGE HALL

MONDAY 11 MAY 2015

Councillors present: Councillors: Cory, Easton, Gidley-Wright and Pilkington.

Also present: Graham Thomson (Clerk to the Council), and 10 members of the public.

1.0 ELECTION OF CHAIR

Councillor Gidley-Wright Moved, Councillor Cory SECONDED and it was RESOLVED that:- Councillor Pilkington be elected as Chair of the Parish Council.

2.0 CHAIR'S ACCEPTANCE OF OFFICE

Councillor Pilkington signed her acceptance of office.

3.0 TO ACCEPT, OR OTHERWISE, APOLOGIES FOR ABSENCE RECEIVED

Apologies for absence were received from Councillor Sheelagh Shaen-Carter, and also from Borough Councillor Rickman.

4.0 APPOINTMENT OF VICE CHAIR

Councillor Easton Moved, Councillor Cory SECONDED and it was RESOLVED that:- Councillor Gidley-Wright be appointed as Vice-Chair of the Parish Council.

5.0 VICE CHAIRMAN'S ACCEPTANCE OF OFFICE

Councillor Gidley-Wright signed his acceptance of office.

6.0 APPOINTMENT OF TRUSTEES AND REPRESENTATIVES

RESOLVED that:-

the following appointments be made:-

Information Resource Advisor	David Tuffs
Internal Auditor	Roger Lee
Keeper of the Hollow	Bryan Smith
Keeper of the Village Benches	Peter O'Donell
Legal Advisor	Richard Hammond
LRALC representative	Councillor Pilkington
Medbourne Charities representative	Councillor Easton
MEFT representative	Councillor Pilkington
Neighbourhood Planning	Councillor Gidley-Wright
Parish Maintenance	Councillor Pilkington
Planning representative	Councillor Shaen-Carter
Sports Club representative	Councillor Cory
Street Lighting Warden	Ian Clarke
Taxi Voucher Scheme Administrator	Ian Clarke
Tree & Brook Warden	Bryan Smith
Village Hall representative	Councillor Easton
War Memorial Warden	Keith Sandars

7.0 APPOINTMENT OF COMMITTEES (IF ANY)

RESOLVED that:-

no Committees be appointed at this stage.

8.0 INSPECTION OF TRUST DEEDS AND INSTRUMENTS

The Trust Deeds and documents held by the Parish Council were checked against the Inventory by Councillor Cory. It was noted that, items numbered (1), (1a), 5 & 6 were not available for inspection, being held by Richard Hammond, who was also in possession of certain other documents, reference to which was attached to the Inventory.

9.0 **TO NOTE ANY DECLARATIONS OF INTEREST RECEIVED**

No declarations of interest were made.

10.0 **TO DETERMINE ANY REQUESTS FOR DISPENSATION**

The Clerk reported that no requests had been received.

11.0 **PUBLIC REPRESENTATIONS**

A member of the public raised concern about two metal posts in the bowling green and the Chair undertook to investigate the situation.

12.0 **CONFIRMATION OF THE ACCURACY OF THE MINUTES OF THE MEETING HELD ON 13 APRIL 2015**

RESOLVED that:-

the minutes be confirmed and signed by the Chair.

13.0 **TO RECEIVE FACTUAL UPDATES OF MATTERS ARISING FROM THOSE MINUTES NOT MENTIONED ELSEWHERE ON THE AGENDA**

a) Minute number 2.0 – Police Report

It was noted that the speed camera had been deployed in the parish on two occasions but had not identified any speeding traffic.

b) Minute number 10.0 – Youth Club

The Chair reported that the Youth Club had been advised of the Council's decision but no response had been received.

c) Minute number 14.0 – Questions to the Chair (Mower Fund)

It was noted that initially the fund was for "replacement of the gang mowers", and subsequently amended "to allow for the replacement and/or reconditioning of equipment for mowing the field". It was also noted that the Council had consistently been of the view that the fund should remain for capital equipment and that revenue (and explicitly maintenance) should be borne by those participating in the various sporting activities by contributing towards ground maintenance through their subscriptions, match fees or fundraising. It was noted that the Sports Club had withdrawn the request for funding.

14.0 **CONFIRMATION OF THE ACCURACY OF THE MINUTES OF THE ANNUAL PARISH MEETING HELD ON 13 APRIL 2015**

Councillor Gidley-Wright MOVED and Councillor Cory SECONDED that the minutes be approved subject to the correction of the spelling of Shaen-Carter and the removal of a paragraph in the Youth Club report.

RESOLVED that:-

the minutes as amended be confirmed and signed by the Chair.

15.0 **TO RECEIVE FACTUAL UPDATES OF MATTERS ARISING FROM THOSE MINUTES NOT MENTIONED ELSEWHERE ON THE AGENDA**

No items were raised.

16.0 **TO CONSIDER AND MAKE COMMENT ON PLANNING MATTERS**

16.1 Conversion of Barn to Dwelling – it was noted that there was insufficient detail for the Council to make an informed comment but that the views of the Environment Agency were supported.

RESOLVED that:-

the Council objects to the proposal.

16.2 Old Horse and Trumpet – it was noted that the application was unclear as to the removal or retention of an old wall, and that the Councillors had not all seen the details of the proposal.

RESOLVED that:-

the application be considered further.

17.0 **TO RECEIVE AN UPDATE ON NEIGHBOURHOOD PLANS**

Councillor Gidley-Wright reported that the Council would have to determine whether it needed a Committee or a Steering Group to assist with the Plan but that in either event the Council remained responsible. He reported that 19 members of the community had indicated a wish to get actively involved in the process, he circulated a draft terms of reference document, and he indicated that the likely length of the process would be two years.

RESOLVED that:-

- a) a Committee be formed to take forward the plan;
- b) the Committee comprise up to ten members of the community and two Councillors;
- c) the appointed Councillors be Councillors Gidley-Wright and Easton;
- d) the terms of reference be determined at the next meeting;
- e) Councillor Gidley-Wright email background information to Councillors and the Clerk;
- f) Councillor Gidley-Wright contact volunteers to outline the process, ask them to identify their relevant skills so that the Council can co-opt to the Committee.

18.0 **TO NOTE SIGNIFICANT CORRESPONDENCE RECEIVED**

The Clerk reported that a number of items had been circulated to Councillors over the previous month. The Chair drew attention to a Housing Needs Survey which had been circulated throughout the parish by Harborough District Council and Midlands Rural Housing and urged residents to complete and return the survey.

19.0 **QUESTIONS TO THE CHAIR**

No questions were asked of the Chair.

20.0 **TO RECEIVE REPORTS INCLUDING ON THE FOLLOWING MATTERS:-**

20.1 **Broadband**

Mr David Tuffs explained that deployment of the broadband appeared to be imminent with another BT cabinet having been installed. He added that BT was holding a meeting on 19 May 2015 in the Village Hall which would provide a further update.

20.2 **Parish Council And Village Websites**

Mr David Tuffs reported that the call for volunteers had produced some useful responses. He added that he hoped to have an estimate of the cost of hosting the site soon.

20.3 **Medbourne Educational Foundation Trust (MEFT)**

Councillor Pilkington reported that a coffee morning would be held on 16 May 2015 to raise money for the youth of the parish.

21.0 **TO NOTE ANY ITEMS OF REPAIRS AND MAINTENANCE IN THE PARISH IN NEED OF ATTENTION.**

No items were raised.

22.0 **TO DETERMINE THE SIGNATORIES ON ACCOUNTS**

RESOLVED that:-

- a) former Councillors and Clerks be removed from the accounts;
- b) existing Councillors and the Clerk be added as signatories on the accounts.

23.0 **ACCOUNTS FOR YEAR ENDING 31ST MARCH 2015**

RESOLVED that:-

the accounts as submitted be approved.

24.0 **TO APPROVE PAYMENTS OF INVOICES AND ACCOUNTS**

Councillor Pilkington MOVED, Councillor Gidley-Wright SECONDED and it was RESOLVED that the following payments be approved:-

<u>Recipient</u>	<u>Purpose</u>	<u>Heading</u>	<u>Budget remaining</u>	<u>Amount</u>	<u>Power</u>
G Thomson	Salary – 04/2015	Clerk	£1,800.00	£117.17	Section 112 (1) & (2) Local Govt Act 1972
G Thomson	Salary – 05/2015			£117.17	
Came & Company	Insurance	Insurance	£450.00	£456.18	Local Govt Act 1972

25.0 **DATE OF NEXT MEETING:**

The next meeting will be held at 7:45 p.m. on Monday 1 June 2015.

The meeting closed at 9:03 p.m.

Signed: _____

Date: _____