

**Medbourne Parish Council**  
**MINUTES OF THE MEETING HELD IN THE VILLAGE HALL**  
**MONDAY 2<sup>nd</sup> February 2015**

**Present:** Cllrs, Pilkington (vice chair) Clarke, and Cory plus 19 members of the public.

**1.0 APOLOGIES:** Cllrs Polito and Gidley-Wright

**2.0 DECLORATIONS OF INTEREST:**

**2.1** None

**3.0 MINUTES OF THE MEETING HELD ON 2<sup>nd</sup> February:**

**3.1** The minutes were approved and signed by the Chairman as a correct record.  
Proposed: Cllr Clarke. Seconded: Cllr Cory

**4.0 MATTERS ARISING:**

**4.1** Cllr Pilkington - reference 6.15, the clerk clarified the legal position of a Prior Notification of Permitted Development in relation to the application at Land Adj 40 Manor Road.

**5.0 PUBLIC REPRESENTATIONS**

**5.1** Concern was raised regarding the posts that line the road in to Neville Holt, it is not possible for a car to pull in and let other road users by. Cllr Beatty clarified that unfortunately Highways do not have any jurisdiction over the verge. The posts around the triangle however are in the process of being removed.

**6.0 PLANNING:**

**6.1** Councillors considered the following Planning Applications:

**6.2 15/00045/PCD – Alterations and extension conversion of barn... (14/00956/FUL)(Discharge of Conditions)**  
The Barn, Uppingham Road, Medbourne, Leicestershire, LE16 8ED

**6.3** A number of issues were raised regarding the lack of information provided with the application, however some details were clarified at the meeting regarding the materials proposed painted timber windows, matching brick and slates to be used.

**6.4 RESOLVED:** That the Parish Council will raise concerns about lack of information provided and seek clarification of what Councillors should be commenting on.

**6.5** Proposed: Cllr Clarke  
Seconded: Cllr Cory

**6.6** The following applications had been determined in December and January, all of which had been permitted by Harborough District Council:

**14/01411/FUL – Erection of 6 dwellings (revised scheme 13/01508/FUL)**  
The Paddock, Drayton Road, Medbourne, Leicestershire

**14/01633/TCA – Fell and remove two trees**

7 Old Holt Road, Medbourne, Leicestershire

**14/01601/FUL – Installation of Boundary Fence**

The Old House, 10 Old Green, Medbourne, Leicestershire

**14/01546/PDN – Prior Notification for the conversion of agricultural building to a dwelling house**

Land adjacent 40 Manor Road, Medbourne, Leicestershire

**14/01492/LBC– Conversion of garage into habitable room**

Brook Cottage, Drayton Road, Medbourne, Leicestershire

**14/01445/FUL – Change of use from restaurant to dwelling**

The Cinnamon Lounge, 12 Old Green, Medbourne, Leicestershire

**7.0 NEIGHBOURHOOD PLAN**

- 7.1** Cllr Cory reported that of the 379 questionnaires delivered, 253 were returned and completed, which is a 67% response rate, however 79% households returned their questionnaires (as it appears some multiple occupancy dwellings may have only filled in one questionnaire). A couple of letters were received outlining why they did not feel it appropriate to respond, however there was a lot of constructive feedback. The general response appeared to favour a number of small developments rather than a single large development. Whilst the results are not binding, it was a good idea of the current thoughts of the residents.
- 7.2** A large number of people have put themselves forward as volunteers to join the committee.
- 7.3** Cllr Pilkington: pleased with the amount of people who want to get involved, it is usually very hard to get residents involved and engaged within a community however the village appears to be on board and taking part.
- 7.4** To move things on, the village now needs to designate an area. The proposed area then needs to be provided to HDC to ratify and then go out to consultation before the area can be formally designated. This is a six to eight week process. It was decided that the whole Parish should be included within the designation so nothing is excluded. Cllr Pilkington will start to progress the paperwork to do this and Cllr Gidley-Wright is tasked with looking into funding.
- 7.5** Matthew Bills of HDC will attend the next meeting to go through the process and answer any questions Medbourne may have. All those who are interested in volunteering to join the committee are encouraged to come to the next meeting.

**8.0 PARISH COUNCIL ELECTIONS**

- 8.1** It was reported that the Parish Council Elections will be held on 7<sup>th</sup> May, anyone who is interested in becoming a Parish Councillor should get in touch with the Clerk or HDC, nomination packs will be distributed to Clerks and will be available in March.

**9.0 MOBILE LIBRARY**

- 9.1** Future Libraries are seeking to seek views on the frequency of mobile visits within the district. The proposal for Medbourne is that the number of visits would be reduced from every two weeks to every four weeks.

- 9.2** It was decided that views shall be sought from a number of individuals who may use the service and this would help inform the Parish Council's response. Responses need to be returned by 8<sup>th</sup> April 2015. This to be discussed again during the March meeting.
- 10.0 HOLT YARD STREET LIGHT**
- 10.1** Cllr Clarke reported that no one appears to know who owns the light or who is responsible for it, Cllr Clarke will continue his investigations regarding ownership and the Parish Council will start the ball rolling with regard to Medbourne becoming responsible for it.
- 11.0 SETTLEMENT PROFILE**
- 11.1** Cllr Pilkington: An interesting document was received from HDC which is seeking the Parish Council's comments and the checking of facts regarding a profile for the village of Medbourne. It is a fact based document and anyone who may be interested in reading and potentially commenting on it can do so through HDC's website.
- 11.2** The consultation feedback needs to be in by 27<sup>th</sup> February. It was decided that Cllrs will look further into the information supplied to the Parish Council and formulate a response for the Clerk to send in. A number of items, e.g. Taxi Voucher Scheme, number of buses and housing numbers, appear contradictory or out of date and this needs to be reported.
- 12.0 SUPERFAST BROADBAND/VODAFONE MOBILE SIGNAL**
- 12.1** David Tuffs was unable to attend the meeting however it was reported that 67.% of the Welland Valley had now 'signed up' to the service. An update from David would be sought.
- 13.0 CORRESPONDENCE:**
- 13.1** A number of items had been circulated to Cllrs over the Christmas and New Year. The most notable items have been discussed (Mobile Library and Village Profile) or are to be discussed in the next item (Housing Needs Survey).
- 14.0 REPORTS:**
- 14.1** Cllr Pilkington informed the meeting that the present Clerk had tendered his resignation and as such, anyone who would like to take up the post should get in touch with the present Clerk, the post would be advertised.
- 14.2** Cllr Clarke reported that the Christmas dinner at the Sports Club was well attended and it was thoroughly enjoyed, as was the recent luncheon club meal that has started. A small grant had been received which has helped purchase new utensils. It was considered this was a great advert for the village and all seniors are welcome to attend the luncheon club. A quiz night is also organised for the 13<sup>th</sup> February at the Sports Club as well as a Curry Night on 23<sup>rd</sup> March.
- 14.3** Cllr Pilkington reported that she and Cllr Gidley-Wright attend the Annual Parish Liaison meeting at HDC. Cllr Pilkington had a discussion with Raj Patel, Affordable Housing Officer (Strategic Housing) who clarified what the Housing Needs Survey that is being proposed for Medbourne is for. The aim of the survey is to give up to date information regarding future provision of Affordable Housing within Medbourne. Raj had said that there was not enough Affordable Housing within the District and as such surveys were being undertaken to establish what the actual housing need is.
- 14.4** It was considered that this sort of information would be useful for the Neighbourhood Plan as it

could help inform the village what sort of housing may be needed, e.g. smaller house types or bungalows. The information Strategic Housing are hoping to gain would be incorporated in to the emerging Local Plan and may assist Medbourne to receive financial contributions as development takes place.

- 14.5** In Cllr Gidley-Wright absence, Cllr Pilkington reported that he had met the head of Emergency Planning who had spent a lot of time working on a template which will be sent out to Parishes for completion. Cllr Gidley-Wright will liaise with HDC regarding Emergency Planning.

**15.0 PARISH REPAIRS & MAINTENANCE:**

- 15.1** Cllr Clarke outlined that a resident would be happy to have a salt bin placed on their land on Old Holt Road. This would cost £250 and a fundraiser may be able to pay for this.

- 15.2** Cllr Pilkington will look into a blocked drain at Springback where the Parish Council may be required to report the issue to Anglia Water.

**16.0 QUESTIONS TO THE CHAIRMAN**

- 16.1** None.

**17.0 ACCOUNTS:**

- 17.1** During the month the following invoices had been submitted to councillors for payment:

Eyebrook Wildbird Feeds	£ 51.17
The Hollow	

Eyebrook Wildbird Feeds	£ 77.40
The Hollow	

E.on	£ 183.36
Lighting Charges	

E.on	£ 105.36
Lighting Maintenance	

E.on	£ 21.07
Lighting Maintenance	

Daniel Ray	£ 114.71
Clerks December Pay	

Daniel Ray	£ 114.51
Clerks January Pay	

Society of Local Council Clerks	£ 65.00
Annual Subscription	

HMRC	£ 86.00
Tax on pay	

- 17.2** The payments were a correct record.  
Proposed: Cllr Clarke. Seconded: Cllr Cory

**17.3** It was reported that the precept had been submitted.

**17.4** RESOLVED: Councillors agreed a pay increase for the Parish Clerk in line with the National Pay Agreement effective 1<sup>st</sup> January 2015.  
Proposed: Cllr Cory Seconded: Cllr Clarke

**18.0** **DATE OF NEXT MEETING:**

**18.1** The next meeting will be held at 7.45pm on Monday 2<sup>nd</sup> March 2015.