

**Medbourne Parish Council**  
**MINUTES OF THE MEETING HELD IN THE VILLAGE HALL**  
**MONDAY 2<sup>nd</sup> July 2012**

**Present:** Cllrs Polito (Chair), Tweddle, Clarke and Pilkington.  
Karl Jenkins, Jenny Sandars and Steph Dunkley

**1.0 APOLOGIES:** Cllr Palmer, Cllr Beaty, Mrs J Reeve

**2.0 MINUTES OF THE MEETING HELD MONDAY 11<sup>th</sup> JUNE 2012:**

The minutes were approved and signed by the Chairman as a correct record.  
Proposed: Cllr Pilkington. Seconded: Cllr Clarke.

**3.0 MATTERS ARISING:**

**18.2 Street Light Ashley Road/Waterfall Way:** This has now been reported using the proper procedure.

**19.3 Insurance:** Cllr Pilkington circulated a draft risk assessment, which Councillors were asked to return with any comments over the next month. Cllr Tweddle will also speak to Bryan Smith to get his view.

**5.1 Local Green Space:** Councillors undertook a walk around the village and reappraised the green spaces, grouping them into eight individual sites. Written justifications for each of these sites were prepared on site submission forms and these, together with supporting photographs and maps, have been delivered to Harborough District Council. Thanks were expressed to David Tuffs for his help with the supporting photographs.

**4.0 PLANNING:**

**4.1** During the month details of the following Planning Application submitted to Development Control had been received and circulated to councillors:

- **Mr & Mrs Sanderson, Nutbush, Holt Road – Erection of a single storey extension:** Councillors had no comments

**4.2** During the month Planning Permission had been given by Development Control in respect of the following:

- **Mr & Mrs Johnson – REVISED - Corner House, 1 Old Holt Road:** Alterations to front entrance doorway, erection of canopy to front elevation, erection of single storey rear extension.

**4.3** During the month Consent had been given by Development Control in respect of the following:

- **Mr P Christiansen, 30 Manor Road:** Felling of two trees.
- **Mrs Wheeler Bennett, The Old Hall, Rectory Lane:** works to trees.

**4.4** During the month details of Planning Applications submitted to the Development Control Team for the Harborough District had been received and circulated to councillors.

## **5.0 CORRESPONDENCE:**

**5.1** During the month the following correspondence had been received and circulated to councillors:

- Harborough District Council Rota of Meetings 2012 - 2013
- Details about Recycling Week (18 – 24 June)
- Agendas for HDC Council Meeting and HDC Standards Committee Meeting
- A booklet about the Office of Constable from Leicestershire Police Federation
- June Crime report for Welland Valley
- Speeding report
- LRALC June Newsletter
- Letter from HDC with their approved Code of Conduct and Register of Interests

## **6.0 QUESTIONS TO THE CHAIRMAN:**

**6.1** Cllr Pilkington asked about the situation regarding ragwort, which has been reported as being out of control in Leviathan Wood (just off the Blaston track). Cllr Polito had spoken to Jim Chattaway (estate manager for David Ross) about spraying, which although supposed to have happened, does not appear to have. The Council does have a right of complaint to DEFRA but Cllr Polito will follow it up with Mr Chattaway.

**6.2** Councillors had been asked about the constraining of the pavement on Manor Road due to the hedge belonging to the Old Hall. However, Cllr Polito advised that this has now been cut.

## **7.0 REPORTS:**

**7.1** Cllr Polito reported that he received two complaints regarding the Beer Festival held in the grounds of the village hall by the Nevill Arms. One was regarding the level of noise and people urinating in the street and near houses, the second was also regarding noise. These have been passed to the Village Hall Committee.  
Karl Jenkins advised that as Chairman of the Village Hall he had received three additional verbal complaints. He has written a letter of complaint to the Nevill Arms, but as yet has received no reply.

**7.2** Cllr Polito reported that the Parish Council had received a letter from the Village Hall Committee regarding attendance of a Parish Council representative at village hall committee meetings, which are now held monthly. Cllr Clarke said that due to other commitments he would only be able to attend a few a year, but would maintain involvement through receiving minutes and any feedback. It was agreed that it was not absolutely necessary for a representative to be at every meeting and Karl Jenkins and the Parish Council are happy to continue in this way.

**7.3** Cllr Polito reported that the Parish Council has received a speeding report showing three tickets were issued in Medbourne during June.

- 7.4** The council has received from Harborough District Council their newly adopted Code of Conduct and Register of Members' Interest forms. This is due to the requirement to have a code of conduct which complies with the Localism Act 2011 coming into force on July 1<sup>st</sup>. The advice from LRALC is that it is preferable for all local councils to be operating to the same code of conduct as their principal authority, and Councillors were in agreement that Medbourne Parish Council should adopt the code of conduct produced by Harborough District Council. The Register of Members' Interest forms must be completed by all councillors and submitted to the Monitoring Officer at Harborough by 28<sup>th</sup> July.
- 7.5** Cllr Clarke reported that the Village Hall Committee would be making a decision at their next meeting regarding a new roof. Details of the access ramp are ready to go to planning but they are waiting to discuss the picket fencing with trustees.
- 7.6** Cllr Clarke reported that work on the Sports Club extension has commenced. There has been some trouble with one of the gang mowers (of a set of three) and it was agreed that Cllr Clarke should arrange to have it repaired.
- 8.0 TAXI VOUCHER SCHEME:**
- This currently has very low usage, but is still gradually using the designated fund. Cllr Tweddle therefore requested that the clerk update her quarterly on the balance remaining in the fund.
- 9.0 PARISH REPAIRS & MAINTENANCE:**
- 9.1** The water escaping up on to the road at the corner of Springbank has been reported – it is coming from a storm drain. This is a Highways issue and it has been given a job number - 539268.
- 9.2** There is currently an offer from Groundwork Leicester and Leicestershire regarding tree planting – The Big Tree Plant. The Tree Warden (Bryan Smith) would like to plant 1700 trees in Leviathan wood – this should cost £6120 but Groundwork would cover the majority, asking for a contribution of £1530. Cllr Clarke will speak to Bryan Smith regarding approaching David Ross, whose land it is, and asking if he agrees to the planting and whether he would fund it.
- 10.0 ACCOUNTS:**
- 10.1** At the meeting the following invoices were presented to councillors for payment:
- |  |        |
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| Murphys Taxis                                | £25.00 |
| Redeemed Taxi Vouchers                       |        |
| David Tuffs                                  | £24.00 |
| Printing of photographs re Local Green Space |        |
- Proposed: Cllr Tweddle. Seconded: Cllr Clarke.
- 10.2** The Internal Audit section of the Annual Return has now been completed and signed off by Carolyn Frostwick. A letter has been received from Carolyn regarding this and giving her resignation as the internal auditor, due to a conflict of interests. A letter will be sent to thank her for all her hard work over the years. Roger Lee has kindly agreed to take on the role next year.
- 10.3** With regard to the way the accounting information was presented, Carolyn suggested that it be made clearer that the Parish Council had not subsidised the overspends by the Taxi Voucher

scheme and the Hollow – these were spent from specific funds.

**10.4** She also suggested a draft letter for the clerk to sign confirming responsibility for declaring receipt of the clerks salary for tax and National Insurance purposes. This letter was approved by councillors.

**10.5** She also pointed out that it appeared that the Sports Club had missed one annual payment into the Sports Club Mower Fund bank account. There was no payment by the Sports Club between November 2009 and April 2011. Cllr Clarke will follow this up with the Sports Club.

**11.0** **DATE & TIME OF NEXT MEETING:** There will be no meeting in August, the next meeting will be on September 3<sup>rd</sup> at 7.45, followed by October 1<sup>st</sup>.

**12.0** **COUNCILLORS HOLIDAYS:** None given.

**13.0** **PUBLIC QUESTION TIME:**

**13.1** Karl Jenkins informed the meeting that the Village Hall Committee had received £500 from the Jubilee Committee from the proceeds of the Jubilee events. There has been some talk of trying to make a picnic-style event an annual village celebration, but this does entail quite a lot of work, so volunteers may be asked for!

There being no further business the meeting closed at 8.40pm.