

Medbourne Parish Council
MINUTES OF THE MEETING HELD IN THE VILLAGE HALL
MONDAY 11TH JUNE 2012

Present: Cllrs Polito (Chair), Clarke, Pilkington and Palmer.

1.0 APOLOGIES: Cllr Tweddle, Cllr Beaty

2.0 MINUTES OF THE STATUTORY MEETING HELD MONDAY 14th MAY 2012:

The minutes were approved and signed by the Chairman as a correct record.

Proposed: Cllr Clarke. Seconded: Cllr Palmer.

3.0 MATTERS ARISING:

15.1 Cinnamon Lounge Sign: Following discussion with the Bowls Club Cllr Polito liaised directly with the restaurant. He met with the owner of the Cinnamon Lounge, who agreed to take the sign down whilst planning permission was being applied for. The sign has therefore been removed.

18.1 Potholes on Rectory Lane: The large potholes on Rectory Lane have now been filled in.

18.2 Street Light Ashley Road/Waterfall Way: Cllr Clarke reported that E-on have a new procedure in place whereby a fault has to be reported with supporting paperwork. Despite this seeming to be a continuation of a supposed repair E-on insist new paperwork is required. Cllr Clarke is working to resolve the issue.

19.3 Insurance: Cllr Pilkington reported that she had looked at the policy, spoken to the insurers and looked at a sample mowing risk assessment online. The outcome was that a risk assessment for grass cutting undertaken by volunteers did not need to be too detailed and if all volunteers were asked to sign it on an annual basis the council could demonstrate that it had exercised due care. She will draft a risk assessment document for mowing of the Playground, the Hollow and the Towpath and circulate it to councillors for comment.

4.0 PLANNING:

4.1 During the month details of the following Planning Applications submitted to Development Control have been received and circulated to councillors:

- **Mr & Mrs Johnson – REVISED - Alterations to front entrance doorway, erection of canopy to front elevation, erection of single storey rear extension, Corner House, 1 Old Holt Road:** Although the original plans have been scaled down somewhat, some councillors still had concerns regarding the size and appearance of the extension in relation to the existing property.
- **Mr P Christiansen, 30 Manor Road – Felling of two trees:** Councillors had no comments
- **Mr & Mrs Sowerby, 26 Drayton Road – Two storey and single storey rear extension:** Councillors had no comments

4.2 During the month Consent had been given by Development Control in respect of the following:

- **Mrs Read, 3 Main Street:** Works to trees
- **Mr Flude, 33 Hallaton Road:** Works to tree

4.3 During the month details of Planning Applications submitted to the Development Control Team for the Harborough District had been received and circulated to councillors.

5.0 LOCAL GREEN SPACE

5.1 Details had been received from Harborough District Council on the Local Green Space Call for Sites, including a map showing sites within the parish which the Council currently intends to safeguard for Open Space, Sport and Recreation and a Site Suggestion Form to be used for each proposed Local Green Space site.
Councillors had met and identified quite a number of sites in the village which they felt should be categorised as Local Green Space. Since some adjoin each other Cllr Polito said he would speak to HDC for clarification on whether one Site Suggestion Form could be used for multiple sites. Once this is clarified councillors will meet again to finalise details on the forms.

6.0 CORRESPONDENCE:

- 6.1** During the month the following correspondence has been received and circulated to councillors:
- Consultation letter from the audit commission on the appointment of Grant Thornton as Medbourne Parish Council auditors.
 - Details of LRALC training sessions on the Localism Act
 - An e-mail with flyer from LCC Trading Standards
 - A letter about the role of Constable from Leicestershire Police Federation
 - Notification of the SLCC Leicestershire and Rutland Branch meeting
 - An e-mail requesting urgent support for the Planning Applications)Appeals by Town and Parish Councils) Bill – councillors agreed this should be supported and it was, by e-mail
 - Notification of LRALC Executive Committee vacancies(Harborough District)
 - LRALC May Newsletter
 - Acknowledgement of the Parish Council donation to the Youth Club
 - Details from Harborough District Council on the Site Allocations Plan – Local Green Space Call for Sites

7.0 QUESTIONS TO THE CHAIRMAN:

No questions raised.

8.0 REPORTS:

- 8.1** Cllr Polito reported that the village Jubilee celebrations of a childrens tea party and family barn dance and hog roast were very successful and thoroughly enjoyed by everyone who attended. Following consultation with councillors Cllr Polito had arranged a thankyou gift of vouchers and commemorative tea towels for the three organisers, Elaine Hall, Gill Pemberton and Gail Jones. A letter of thanks has been received for both the Parish Council donation to the event and for the gifts.
- 8.2** Cllr Clarke reported that the Sports Club had recently received a grant of £75,000 from WREN which had provided a great boost to the extension fund.
- 8.3** Cllr Palmer reported that heritage work appeared to have come to a complete halt – presumably due to lack of available funds.
- 8.4** Cllr Pilkington reported that following recent maintenance and refurbishment work the children's Playground is looking great.

9.0 TAXI VOUCHER SCHEME:

There was one new user reported for the scheme.

10.0 PARISH REPAIRS & MAINTENANCE:

- 10.1** None reported.

11.0 ACCOUNTS:

- 11.1** Annual Return for Year ending 31st March 2012 – Accounting Statement: The Accounting Statement of the Annual Return was considered and approved by councillors, the final accounts for the year having been approved at the May meeting (Minute reference 19.1)

The Accounting Statement was signed by the Chairman.

- 11.2** Annual Return for Year Ending 31st March 2012: The Annual Governance Statement section of the Annual Return relating to the conduct of Parish Council business was considered and approved by councillors.

The Governance Statement was signed by the Chairman and Clerk.

The books and documents relevant to the annual accounts will now be passed to Carolyn Frostwick together with the Annual Return for completion of the Section by the Internal Auditor.

- 11.4** Councillors agreed that a copy of the Clerks explanatory notes (Explanation of Reserves) for the final accounts should be added to the accounts on the website.

- 11.5** At the meeting the following invoices were presented to councillors for payment:

E.on	£121.54
Quarterly Street Lighting Maintenance	

Paul Polito £69.18
Thank-you gifts for Jubilee Organisers

Proposed: Cllr Clarke. Seconded: Cllr Pilkington.

11.0 DATE & TIME OF NEXT MEETING: The next meeting will be on Monday 2nd July 2012 at 7.45pm. There will be no meeting in August, the following date will be September 3rd.

12.0 COUNCILLORS HOLIDAYS: Details of when councillors will be away during the forthcoming month were given.

13.0 PUBLIC QUESTION TIME: No questions raised.

There being no further business the meeting closed at 8.40pm.